

**CORPORATION AND PASS-THROUGH ENTITY  
 RELATED PARTY EXPENSE QUESTIONNAIRE**



Taxable Year Ending \_\_\_/\_\_\_/\_\_\_  
 Mo. Yr.

**KRS 141.205 and 103 KAR 16:230**

Name of Entity	Federal Identification Number  _____	Kentucky Corporation/LLET Account Number (if applicable)  _____
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The information included in this questionnaire will be used by the Department of Revenue in determining whether intangible expense, intangible interest expense or management fees have been properly deducted from or added back to federal taxable (ordinary) income in your Kentucky tax return for the above taxable year.

**PART I – REQUIRED ADD BACK**

All intangible expenses, intangible interest expenses and management fees that are paid, accrued or incurred to a related member must be added back to income unless one or more of the statutory exceptions are met.

**Section A – Intangible Expenses**

1. <b>Total intangible expenses paid to a related member:</b> Do not include any interest expense or costs related to intangible interest expense .....	1		00
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**Section B – Intangible Interest Expenses**

1. <b>Total intangible interest expenses paid to a related member</b> .....	1		00
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**Section C – Management Fees**

1. <b>Total management fees paid to a related member</b> .....	1		00
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**Section D – Total Required Add Back**

1. Add Section A, line 1, Section B, line 1 and Section C, line 1. Enter here.....	1		00
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**PART II – EXCEPTIONS TO ADD BACK**

**Section A – Exceptions to Expenses**

1. Enter amount from Part III, Section A, line 6 .....	1		00
2. Enter amount from Part III, Section B, line 5.....	2		00
3. Enter amount from Part III, Section C, line 5.....	3		00
4. Enter amount from Part III, Section D, line 1 .....	4		00
5. Enter amount from Part III, Section E, line 1.....	5		00
6. Enter amount from Part III, Section F, line 1 .....	6		00
7. Total Exceptions: Add lines 1 through 6 and enter here.....	7		00

**Section B – Total Related Party Cost Add Back After Exceptions**

1. Total: Part I, Section D, line 1 less Part II, Section A, line 7 .....	1		00
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**PART III – DETAIL OF EXCEPTIONS TO ADD BACK**

**Section A – Exception for intangible expenses, intangible interest expenses and management fees paid to related members that are included in the same consolidated Kentucky corporation income tax return for this taxable year.**

	Name of Related Member	Federal Identification Number	Kentucky Corp./LLET Account Number	Amount Deducted
1.				00
2.				00
3.				00
4.				00
5.				00
6.	<b>Total of lines 1 through 5. Enter here and on PART II, Section A, line 1</b>			00

**Section B – Exception for intangible expenses and intangible interest expenses paid to related members who are subject to tax in another state.**

A.	Was any intangible expense or intangible interest expense paid, accrued or incurred to a recipient where the expense or payment was subject to, in the related member's state of commercial domicile, a net income tax, or a franchise tax measured by, in whole or in part, net income?	<input type="checkbox"/> Yes <input type="checkbox"/> No
B.	Is the recipient engaged in substantial business activities separate and apart from the acquisition, use, licensing, management, ownership, sale, exchange, or any other disposition of intangible property, or in the financing of related members, as evidenced by the maintenance of permanent office space and full-time employees dedicated to the maintenance and protection of intangible property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
C.	Is the transaction giving rise to the intangible expenses or intangible interest expense between the taxpayer and the recipient made at a commercially reasonable rate and at terms comparable to an arm's length transaction?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If the answers to Questions A, B and C above are all "Yes," attach a copy of recipient's tax return filed in its state of commercial domicile (**proprietary information may be redacted**), and a copy of pertinent parts of the contract or other documentation that support this exception. **Failure to provide the tax return and pertinent parts of the contract or other documentation that support this exception will result in a denial of the exception.** If any of the answers are "No," the taxpayer does not qualify for the exception. Also, to qualify for this exception, all parts of the following schedule must be completed.

	Name of Related Member	Federal Identification Number	State of Commercial Domicile	Name of Tax	Amount Deducted
1.					00
2.					00
3.					00
4.					00
5.	<b>Total of lines 1 through 4. Enter here and on PART II, Section A, line 2</b>				00

**Section C — Exception for intangible expenses and intangible interest expenses paid to related members located in a country or countries with which the United States has a comprehensive income tax treaty(ies).**

A.	Was any intangible expense or intangible interest expense paid, accrued or incurred to a related member in a foreign nation which has in force a comprehensive income tax treaty with the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
B.	Is the recipient engaged in substantial business activities separate and apart from the acquisition, use, licensing, management, ownership, sale, exchange, or any other disposition of intangible property, or in the financing of related members, as evidenced by the maintenance of permanent office space and full-time employees dedicated to the maintenance and protection of intangible property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
C.	Is the transaction giving rise to the intangible expenses or intangible interest expense between the taxpayer and the recipient made at a commercially reasonable rate and at terms comparable to an arm’s length transaction?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If the answers to Questions A, B and C above are all “Yes,” attach a copy of recipient’s tax return (**proprietary information may be redacted**), and a copy of pertinent parts of the contract or other documentation that support this exception. **Failure to provide the tax return and pertinent parts of the contract or other documentation that support this exception will result in a denial of the exception.** If any of the answers are “No,” the taxpayer does not qualify for the exception. Also, to qualify for this exception, all parts of the following schedule must be completed.

	Name of Related Member	Name of Foreign Nation	Description of Treaty	Amount Deducted
1.				00
2.				00
3.				00
4.				00
5.	<b>Total of lines 1 through 4. Enter here and on PART II, Section A, line 3</b>			00

**Section D — Exception for intangible expenses and intangible interest expenses where the recipient regularly engages in transactions with one (1) or more unrelated parties on terms identical to that of the subject transaction.**

A.	Has the recipient regularly engaged in transactions with one (1) or more unrelated parties on terms identical to that of the subject transaction (giving rise to the intangible expense or intangible interest expense)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If the answer to Question A is “Yes,” attach copies of the agreements between the taxpayer and the recipient and the recipient and the unrelated party, and complete line 1 below. **Failure to attach the agreements will result in a denial of the exception.** If the answer is “No,” the taxpayer does not qualify for this exception.

1.	<b>Exception amount. Enter here and on PART II, Section A, line 4</b>	00
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**Section E — Exception for management fees that are made at arm’s length.**

A.	Is the transaction giving rise to the management fee expense between the taxpayer and the recipient made at a commercially reasonable rate and at terms comparable to an arm’s length transaction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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If the answer to Question A is “Yes,” attach a copy of the pertinent parts of the contract or other documentation that support this exception, and complete line 1 below. **Failure to provide the requested information will result in a denial of this exception.** If the answer is “No,” the taxpayer does not qualify for this exception.

1.	<b>Exception amount. Enter here and on PART II, Section A, line 5</b>	00
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<b>Section F – Exception for intangible expenses, intangible interest expenses and management fees where the taxpayer and department have agreed in writing to the application or use of an alternative method of apportionment under KRS 141.120(9).</b>		
A.	Is there a written agreement between the taxpayer and the Department which provides for use of an alternative method of apportionment under KRS 141.120(9)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If the answer to Question A is “Yes,” attach a copy of the written agreement and complete line 1 below. <b>Failure to attach the written agreement will result in a denial of the exception.</b> If the answer is “No,” the taxpayer is not eligible for this exception.		
1.	<b>Exception amount. Enter here and on PART II, Section A, line 6</b>	00

### INSTRUCTIONS FOR RELATED PARTY COSTS

KRS 141.205(1)(l) states that “**related party costs**” means intangible expense, intangible interest expense, management fees and any costs or expenses associated with other related party transactions.

KRS 141.205(1)(h) states that “**recipient**” means a related member or foreign corporation to whom the item of income that corresponds to the intangible interest expense, the intangible expense, or the management fees, is paid.

KRS 141.205(1)(b) states that “**intangible expenses**” includes the following only to the extent that the amounts are allowed as deductions or costs in determining taxable net income before the application of any net operating loss deduction provided under Chapter 1 of the Internal Revenue Code: (i) Expenses, losses, and costs for, related to, or in connection directly or indirectly with the direct or indirect acquisition, use, maintenance, management, ownership, sale, exchange, or any other disposition of intangible property; (ii) Losses, related to, or incurred in connection directly or indirectly with, factoring transactions or discounting transactions; (iii) Royalty, patent, technical, and copyright fees; (iv) Licensing fees; and (v) Other similar expenses and costs.

KRS 141.205(1)(c) states that “**intangible interest expense**” means only those amounts which are directly or indirectly allowed as deduction under Section 163 of the Internal Revenue Code for purposes of determining taxable income under that code, to the extent that the amounts are directly or indirectly for, related to, or connected to the direct or indirect acquisition, use, maintenance, management, ownership, sale, exchange, or any other disposition of intangible property.

KRS 141.205(1)(d) states that “**management fees**” includes but is not limited to expenses and costs paid for services pertaining to accounts receivable and payable, employee benefit plans, insurance, legal, payroll, data processing, purchasing, tax, financial and securities, accounting, reporting and compliance or similar services, only to the extent that the amounts are allowed as a deduction or cost in determining taxable net income before the application of net operating loss deduction for the taxable year provided under Chapter 1 of the Internal Revenue Code.

#### PART I—REQUIRED ADD BACK

##### Section A—Intangible Expenses

**Line 1**—Enter the total of all intangible expenses paid to a related member. Do not include any interest expense or costs related to intangible interest expense.

##### Section B—Intangible Interest Expenses

**Line 1**—Enter the total of all intangible interest expenses paid to a related member.

##### Section C—Management Fees

**Line 1**—Enter the total of all management fees paid to a related member.

##### Section D—Total Required Add Back

**Line 1**—Enter the total of Section A, Line 1, Section B, Line 1 and Section C, Line 1.

#### PART II—EXCEPTIONS TO ADD BACK

##### Section A—Exceptions to Expenses

**Line 1**—Enter the amount from Part III, Section A, Line 6.

**Line 2**—Enter the amount from Part III, Section B, Line 5.

**Line 3**—Enter the amount from Part III, Section C, Line 5.

**Line 4**—Enter the amount from Part III, Section D, Line 1.

**Line 5**—Enter the amount from Part III, Section E, Line 1.

**Line 6**—Enter the amount from Part III, Section F, Line 1.

**Line 7**—Enter the total of Lines 1 through 6.

##### Section B—Total Related Party Cost Add Back After Exceptions

**Line 1**—Enter the amount from Part I, Section D, Line 1 less the amount on Part II, Section A, Line 7.

**PART III—DETAIL OF EXCEPTIONS TO ADD BACK**

**Section A—Exception for intangible expenses, intangible interest expenses and management fees paid to related members that are included in the same consolidated Kentucky corporation income tax return for this taxable year.**

**Lines 1 to 5**—For each related member include the name, Federal Identification Number, Kentucky Corporation/LLET Account Number and the amount deducted by the taxpayer. If there are more than five related members, attach a statement with the information for each member and enter the total on Line 1.

**Line 6**—Enter the total of Lines 1 through 5. Also enter the total on Part II, Section A, Line 1.

**Section B—Exception for intangible expenses and intangible interest expenses paid to related members who are subject to tax in another state.**

**Questions A to C**—Answer the questions A through C. If the answers are all Yes, attach a copy of recipient's tax return filed in its state of commercial domicile (**proprietary information may be redacted**), and a copy of pertinent parts of the contract or other documentation that support this exception, and complete Lines 1 through 5.

**Lines 1 to 4**—For each related member include the name, Federal Identification Number, state of commercial domicile, name of tax and the amount deducted by the taxpayer. If there are more than four related members, attach a statement with the information for each member and enter the total on Line 1.

**Line 5**—Enter the total of Lines 1 through 4. Also enter the total on Part II, Section A, Line 2.

**Section C—Exception for intangible expenses and intangible interest expenses paid to related members located in a country or countries with which the United States has a comprehensive income tax treaty(ies).**

**Questions A to C**—Answer questions A through C. If the answers are all Yes, attach a copy of recipient's tax return (**proprietary information may be redacted**), and a copy of pertinent parts of the contract or other documentation that support this exception, and complete Lines 1 through 5.

**Lines 1 to 4**—For each related member include the name, name of foreign nation, description of treaty and the amount

deducted by the taxpayer. If there are more than four related members, attach a statement with the information for each member and enter the total on Line 1.

**Line 5**—Enter the total of Lines 1 through 4. Also enter the total on Part II, Section A, Line 3.

**Section D—Exception for intangible expenses and intangible interest expenses where the recipient regularly engages in transactions with one (1) or more unrelated parties on terms identical to that of the subject transaction.**

**Question A**—Answer question A. If the answer is Yes, attach copies of the agreements between the taxpayer and the recipient and the recipient and the unrelated party, and complete Line 1.

**Line 1**—Enter the total amount deducted by the taxpayer for intangible expenses and intangible interest expenses paid to related parties that are based on terms identical to that of unrelated parties. Also enter the total on Part II, Section A, Line 4.

**Section E—Exception for management fees that are made at arm's length.**

**Question A**—Answer question A. If the answer is Yes, attach a copy of the pertinent parts of the contract or other documentation that support this exception, and complete Line 1.

**Line 1**—Enter the total amount deducted by the taxpayer for management fees paid to related parties that were made at terms comparable to an arm's length transaction. Also enter the total on Part II, Section A, Line 5.

**Section F—Exception for intangible expenses, intangible interest expenses and management fees where the taxpayer and department have agreed in writing to the application or use of an alternative method of apportionment under KRS 141.120(9).**

**Question A**—Answer question A. If the answer is Yes, attach a copy of the written agreement between the taxpayer and the department, and complete Line 1.

**Line 1**—Enter the total amount deducted by the taxpayer for intangible expenses, intangible interest expenses and management fees where the taxpayer and department have agreed in writing to the application or use of an alternative method of apportionment under KRS 141.120(9). Also enter the total on Part II, Section A, Line 6.

**PROVIDE ANY ADDITIONAL INFORMATION WHICH MAY BE USEFUL IN DETERMINING WHETHER INTANGIBLE EXPENSE, INTANGIBLE INTEREST EXPENSE, OR MANAGEMENT FEES HAVE BEEN PROPERLY DEDUCTED FROM OR ADDED BACK TO FEDERAL TAXABLE (ORDINARY) INCOME IN YOUR KENTUCKY TAX RETURN FOR THE ABOVE TAXABLE YEAR.**

Person completing questionnaire: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email address: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this completed questionnaire to:**

**ATTN: Division of Corporation Tax  
Kentucky Department of Revenue  
P.O. Box 181, Station 52  
Frankfort, Kentucky 40602-0181  
Telephone: 502-564-8139  
Fax: 502-564-0058**