

COMMONWEALTH OF KENTUCKY
REVENUE CABINET
DEPARTMENT OF PROPERTY VALUATION
DIVISION OF STATE VALUATION
200 FAIR OAKS LANE, STATION 32
FRANKFORT, KENTUCKY 40620

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2003 PERSONAL PROPERTY TAX FORMS AND INSTRUCTIONS

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TO KENTUCKY TAXPAYERS:

This packet contains forms and instructions for filing your 2003 tangible and intangible personal property tax returns.

Please:

- **FILE WITH THE PROPERTY VALUATION ADMINISTRATOR (SEE PAGES 9 AND 10) OR REVENUE CABINET BY MAY 15, 2003. ALL RETURNS POSTMARKED AFTER MAY 15, 2003, WILL BE ASSESSED FOR THE TAX PLUS APPLICABLE PENALTIES AND INTEREST BY THE REVENUE CABINET.**

MAY 2003						
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- **There is no filing extension provision for tangible personal property tax returns. Individual intangible returns can be extended to the approved federal income tax extension date.** A copy of the extension must be attached to the intangible return.
- Tangible and intangible personal property tax returns filed after May 15, 2003, will not be allowed a discount.
- **Enter your Social Security or Federal Employer Identification Number** on all returns, schedules, attachments and correspondence.
- **Sign all returns and list appropriate telephone numbers.**
- **DO NOT FILE** personal property tax returns with the income tax return.
- **DO NOT SEND PAYMENT WITH THE RETURN.** Timely filed tangible and intangible returns will be billed no earlier than September 15 and payable to the county sheriff.

Should you have any questions regarding the tangible and/or intangible personal property tax returns, please do not hesitate to contact the Division of State Valuation at (502) 564-2557. Go to www.revenue.ky.gov to download forms.

HIGHLIGHTS OF 2002 LEGISLATION

Foreign Trade Zones—KRS 132.020 and KRS 132.200 were amended to clarify that only foreign trade zones, locations activated in accordance with U.S. Customs and Foreign Trade Zones Board regulations, qualify for local exemption and state reduced rate.

Interest Provision Modified—KRS 132.290 was amended to provide that interest on omitted property tax bills will accrue to the date the bill is paid. Prior law provided that interest only accrues to the date the omitted property tax bill was created.

OTHER CHANGES FOR 2003

A separate schedule for reporting motor vehicle inventories (line 34) is available for dealers of motor vehicles. Contact the Division of State Valuation to obtain this schedule.

Any company filing under an alternative valuation method will be billed on that alternative valuation. However, the Cabinet's processing of the return as filed does not necessarily constitute acceptance of the alternative valuation method. The Revenue Cabinet reserves the right to subsequently audit the return.

A "Final Return" box has been added to the front of the tangible and intangible property tax returns. Check this box if applicable.

INSTRUCTIONS

TANGIBLE PROPERTY TAX RETURN (REVENUE FORMS 62A500, 62A500-A, 62A500-C, 62A500-L and 62A500-W)

Definitions and General Instructions

The tangible personal property tax return includes instructions to assist taxpayers in preparing Revenue Forms 62A500, 62A500-A, 62A500-C, 62A500-L and 62A500-W. These instructions do not supersede the Kentucky Constitution or applicable Kentucky Revised Statutes.

Taxpayer—All individuals and business entities who own, lease or have a beneficial interest in taxable tangible property located within Kentucky on January 1 **must** file a tangible property tax return. All tangible property is taxable, except the following:

- personal household goods used in the home;
- crops grown in the year which the assessment is made and in the hands of the producer;
- tangible personal property owned by institutions exempted under Section 170 of the Kentucky Constitution.

The tangible return and instructions do not apply to real property, registered motor vehicles, apportioned vehicles, nonresident commercial watercraft companies, distilled spirits held in bonded warehouses and public service companies taxed under the provisions of KRS 136.120. Report apportioned vehicles on the Apportioned Vehicle Property Tax Return, Revenue Form 61A203. Public service corporations must file the Public Service Company Tax Return, Revenue Form 61A200. Nonresident commercial watercraft companies must file the Watercraft Property Tax Return, Revenue Form 61A207. Report distilled spirits in bonded warehouses on the Annual Report of Distilled Spirits in Bonded Warehouses, Revenue Form 61A508.

Intangible property is any property other than real and tangible personal property that represents evidence of value or the right to value under law or custom. Report intangible property on the Intangible Property Tax Return, Revenue Form 62A376, included in this packet.

Assessment Date—The assessment date for all tangible personal property is January 1.

Situs of Tangible Property—The taxable situs of tangible personal property in Kentucky is in the county where the property is physically located on January 1.

Filing Requirements—To properly report, note the following:

- Kentucky does not allow consolidated and joint returns.
- File a tangible property tax return for each property location within Kentucky.
- The return **must include** the property location by street address and county. A post office box is not acceptable as the property address.
- File the return between January 1 and May 15.
- **Do not enclose the tangible return with the income tax return.**
- File the return with the property valuation administrator (PVA) in the county of taxable situs or with the Division of State Valuation. A listing of PVA office locations and phone numbers is included in the instructions.
- **There is no filing extension for this return.**

Payment of Taxes—Do not send payments with your return. The sheriff in each county mails the tax bills no earlier than September 15. Returns filed after May 15 are billed by the Division of State Valuation.

Classification of Property—Real property includes all lands within this state and improvements thereon. Intangible property consists of any property or investment that represents evidence of value or the right to value under law or customs. Tangible personal property is every physical item subject to ownership, except real and intangible property.

Depreciable Assets—List depreciable assets on the appropriate schedule(s) at original cost. Apply appropriate factor(s) to obtain reported value. Do not use book depreciation for computing the fair cash value of depreciable assets. Do not include noncommercial aircraft, documented boats, non-Kentucky registered watercraft and assets used in farming. See line-by-line instructions for details.

Lessors and Lessees of Tangible Personal Property—Leased property must be listed by the owner on Revenue Form 62A500, regardless of the lease agreement's terms regarding tax liability. **Classify leased assets based upon their economic life.** If the lessee is obligated to purchase the property (i.e., capital lease), he is deemed the owner. If the lease terms do not obligate the lessee to purchase the property (i.e., operating lease), the lessor is deemed to be the owner. The tax return must contain the name of the lessee and location of property. The lessee must file Revenue Form 62A500-L.

Tangible property leased to local governmental jurisdictions is exempt from state and local tax under the Governmental Leasing Act. Tangible property leased to any other tax-exempt entity must be reported by the lessor. Tangible property leased from tax-exempt entities by nonexempt lessees must be reported by the lessee.

Manufacturing Machinery—List machinery actually engaged in the manufacturing process on Revenue Form 62A500, Schedule B. Manufacturing begins at the point the raw material enters a process and is acted upon to change its size, shape or composition and ends when the product is in saleable condition. All activities preceding the introduction of the raw material into the manufacturing process and following the point at which the finished product is packaged or ready for sale are not manufacturing activities. Machinery and equipment used for in-process storage, and in areas within the process where the product is not acted upon, are not considered manufacturing machinery for Kentucky property taxation purposes. **List manufacturing machinery, whether owned or leased, on Schedule B.**

Commercial Radio, Television and Telephonic Equipment—Commercial radio, television and telephonic equipment directly used or associated with electronic equipment which broadcasts electronic signals to an antenna should be reported on Form 62A500, Schedule B. All other equipment including radio, television and telephonic towers should be listed on Schedule A. **Wireless telephone companies should report towers and equipment with the Public Service Branch on Form 61A200, Public Service Company Property Tax Return.**

Inventories—List inventories at fair cash value using full absorption first-in-first-out (FIFO) costing. Such costs include freight, labor, taxes and duties. LIFO deductions are not allowable. Goods held for lease or rent may be considered merchants inventory. See line 31 instructions for details. The owner of consigned manufacturing or merchandising inventory must list the property. Kentucky merchants must list merchandise consigned by a nonresident on the Consignee Tangible

Personal Property Tax Return, Revenue Form 62A500-C. For consignee reporting requirements, see the instructions for Revenue Form 62A500-C.

Automobile dealers must report all vehicles whether new, used, dealer assigned, titled, untitled, registered, or unregistered held for sale as motor vehicle inventory. Do not report Kentucky registered automobiles assessed and recorded in the Automated Vehicle Identification System (AVIS). Vehicles titled to dealers for their personal use are the only exception. List these vehicles on Form 62A500, Schedule C. All vehicles are valued at the dealer's cost. Include a list of motor vehicles with the return. The list must include make, model, year, Kentucky license plate number, if applicable, and vehicle identification number (VIN).

Farming Equipment and Livestock—Farm implements, farm machinery and livestock owned by or leased to a person actually engaged in farming are subject to a reduced state rate only.

Foreign Trade Zones—Tangible property located within an **activated** foreign trade zone, as designated under Title 19 U.S.C. Sec. 81, is subject to a state rate only. Complete a tangible return for every business located in an activated foreign trade zone. File the return with the Division of State Valuation, Revenue Cabinet, Frankfort, KY 40620. Attach a copy of the foreign trade zone certificate.

Pollution Control Facility—Tangible property of a qualifying pollution control facility is subject to a state rate only. A taxpayer must have an approved pollution control exemption certificate issued by the Kentucky Revenue Cabinet. List qualifying property on Form 62A500, Schedule B.

Fluidized Bed Energy Production Facilities—Property certified as a fluidized bed energy production facility as defined in KRS 211.390 is subject to a state rate only. Complete Revenue Form 62A500 for each fluidized bed energy production facility. The return must contain only the assessment for the facility. File the return with the Division of State Valuation, Revenue Cabinet, Frankfort, KY 40620. Report other tangible property on a separate return.

Enterprise Zones—Special tax advantages exist for businesses and individuals located within an enterprise zone. Counties, cities or urban county governments may, by act of the governing body of appropriate jurisdiction, levy a reduced rate on qualified property. State property taxes are not affected by this designation. If you have property within an enterprise zone, please check the appropriate box on Form 62A500, page 1. Attach a copy of your Enterprise Zone Qualified Business Certificate, which may be obtained from the local government jurisdiction.

Industrial Revenue Bonds—Tangible personal property owned and financed by a tax-exempt governmental unit or tax-exempt statutory authority, as defined under KRS 103.200, is subject to a state rate only. This includes all privately owned leasehold interests in industrial buildings owned and financed by a tax-exempt governmental unit or tax-exempt statutory authority. Report property value on Form 62A500, line 39. See line-by-line instructions for details.

Rebuilds or Capitalized Repairs—Cost figures for rebuilt equipment must be segregated according to "original" and "rebuild" costs and listed under two economic life classes on the tangible personal property tax return. The original cost of all assets is included in the year of acquisition in the appropriate class life. Any rebuild(s) capitalized for book or tax purposes are to be entered in the appropriate class life for the expected life of the rebuild. If a second rebuild occurs, the second rebuild is again included in age 1 of the appropriate class for the expected life of that rebuild. The first rebuild is then deleted from the original cost column and dropped from the valuation process.

Exceptions to the Fair Cash Value Computation

Taxable property inoperable and held for disposal as of the assessment date may be valued separately. List this property on Schedule C and include an affidavit explaining the circumstances and the basis for valuation. Such property is valued as follows:

- property that has been disposed of, but not written off the records, must be deducted from the original cost calculation; or
- if component parts have been removed and the remainder is useless to the business, report the actual scrap or salvage value; or
- if a visual inspection confirms that useful life has not ended, the true value is the greater of its depreciated book value or the actual salvage value; or
- property sold on or before May 15 through a proven arm's length transaction, is reported at the selling price.

Temporary idleness is not sufficient cause for separate valuation. This includes idleness attributed to seasonal operation or from repair or overhaul of equipment.

Listing and Valuing Tangible Personal Property

List depreciable property on Form 62A500, Schedule A or B, based on its economic life. To assist taxpayers in determining proper economic life classification a partial listing of Standard Industrial Classification (SIC) codes is included. Property descriptions frequently used in these specific industries are listed under each code. Most businesses have property falling into more than one economic life classification. **Use the chart as a general guide.**

An asset listing of each item of property must be available to the Revenue Cabinet upon request. The asset listing should include original cost, make, model, serial number and/or other identification numbers.

Fair Cash Value Computation

The fair cash value computation begins with cost. Cost must include inbound freight, mill-wrighting, overhead, investment tax credits, assembly and installation labor, material and expenses, and sales and use taxes. Premium pay and payroll taxes are included in labor costs. Costs are not reduced by trade-in allowances. Capitalize costs of major overhauls in the year in which they occur.

Cost should be net of additions, disposals and transfers occurring during the year. Multiply aggregate cost by the applicable conversion factor to determine reported value. The column totals represent the total original cost and total reported value of each class of property. Original cost totals must generally reconcile with the book cost. **NOTE:** Property written off the records, but still physically on hand, must be included in the computation.

Alternative Reporting Requirement

If a taxpayer believes the composite factors in the return have overvalued or undervalued the property, the taxpayer may petition the Revenue Cabinet to accept an alternative reporting method. Check the box on Form 62A500, page 1, if an alternative method of valuation is submitted. The taxpayer must file the return and affidavit of alternative valuation with the Division of State Valuation, not the local PVA. The affidavit must include a proposed alternate valuation method, justification of the method chosen and any evidence that supports the proposed method. **Accepting the alternative valuation method as filed in order to expedite the processing of the return, does not affect the Cabinet's right to eventually audit the return and the method used.**

GENERAL INFORMATION

Revenue Form 62A500

For valuation information or assistance in filing this return, contact the PVA in your county (see the addresses and telephone numbers in these instructions) or the Division of State Valuation at (502) 564-2557. Go to www.revenue.ky.gov to download forms.

General Information—Provide the following information:

- Social Security number or Federal Employer Identification Number;
- NAICS code that most closely identifies your business activity;
- type of business activity;
- tangible personal property listings in other Kentucky counties (check appropriate box);
- alternative valuation (check appropriate box);
- name and address of business;
- property location (street address);
- county where the property is physically located;
- property is located in enterprise zone (check appropriate box);
- organization type (check appropriate box);
- taxpayer signature and telephone number and the preparer's (other than taxpayer) name at the bottom of Form 62A500, Schedule C.

Failure to properly complete the general information section may result in omitted property notices, subject to penalties and interest.

Instructions for Lines 11–16 and 21–26 (Depreciable Assets)

Schedule A property includes, but is not limited to:

- business furniture and fixtures;
- professional trade tools and equipment;
- signs, billboards and towers;
- domestic commercial watercraft;
- drilling, mining and construction equipment;
- mini- and mainframe computers; and
- telecommunications equipment.

Schedule B property includes:

- qualifying commercial radio, television and telephonic equipment;
- qualified pollution control facilities; and
- manufacturing machinery and computer equipment controlling the machinery.

Schedules A and B list six economic life classes. Property is classified by the expected economic life.

The age of property, whether purchased new or used, is determined as follows: property purchased in the year prior to the assessment date is age 1; purchases made 2 years prior are age 2; etc. Assets listed into Classes I, II and III, whose ages exceed the maximum age for each class (13 years), should be aggregated on "Age 13+" of the original cost column. Assets listed into Classes IV and V whose ages exceed the maximum age for each class (27 years) should be aggregated on "Age 27+" of the original cost column. As long as an asset is in use, it is valued using the appropriate factor as determined by its class and age. For Class VI assets whose age is greater than 27 years contact the Division of State Valuation for the appropriate factor.

Multiply the original cost by the conversion factor to arrive at the reported value. Add original costs for each class to determine the total original cost by class. Add reported values for each class to determine the total reported value by class. The column totals for original cost and reported value for each class of property are listed in the space provided for Schedule A and B property on Form 62A500, page 1. The grand total of original cost and reported value for all classes of property are summarized on lines 17 and 27.

Line-by-Line Instructions

The following describes the various property categories. Report these values on Form 62A500, page 1.

31 Merchants Inventory—Merchants inventory represents goods held for sale or machinery and equipment that originated under a floor plan financing agreement. It may include retail goods, wholesale goods, consigned goods and goods held by a distributor. *Attach a separate schedule for machinery and equipment reported as inventory.*

32 Manufacturers Finished Goods — Manufacturers finished goods represent products that have been manufactured and are ready for sale or shipment.

33 Manufacturers Raw Materials — This group includes raw materials actually on hand at the plant for the purpose of introduction to the manufacturing process. It does not include unmanufactured agricultural products. *List raw materials not on hand at the plant on line 35.*

Manufacturers Goods in Process — Manufacturers goods in process include inventory that has been acted upon in some manner, but has not completed the manufacturing process.

34 Motor Vehicles Held for Sale (Dealers Only)—Motor vehicles held for sale shall be subject to property tax as goods held for sale in the regular course of business and are subject to a state rate only. *(A separate schedule is available upon request.)*

Salvage Titled Vehicles (Insurance Companies Only)—Salvage titled motor vehicles held by an insurance company, are subject to tax as goods held for sale in the regular course of business and are reported on line 34.

New Farm Machinery Held Under a Floor Plan—New farm machinery and other equipment, held in the retailer's inventory for sale under a floor plan financing arrangement by a retailer, are subject to a state rate only.

New Boats and Marine Inventory (Dealers Only)—New boats and new marine equipment inventory held for retail sale under a floor plan financing arrangement by a dealer registered under KRS 235.220 are subject to a state rate only.

Nonferrous metal located in a commodity warehouse and held on warrant is subject to a state rate only.

35 Goods Stored in Warehouse/Distribution Center—Report personal property placed in a warehouse or distribution center for shipment to a Kentucky destination or held longer than six months on line 35.

36 Goods Stored in Warehouse/Distribution Center—in Transit—Personal property placed in a warehouse or distribution center for purposes of further shipment to an out-of-state destination shall be reported on line 36. The owner of the property must demonstrate that the personal property will be shipped out of state within the next six months. Property shipped to in-state destinations or held longer than six months is reported on line 35.

37 Unmanufactured Tobacco Products not at Manufacturers Plant nor in the Hands of the Grower or His Agent—Tobacco grown in the year of assessment is exempt from taxation in that year. Such products still on hand as of January 1 of the following year would be taxable. This property is subject to a state property tax rate and a county/city tax rate.

38 Other Unmanufactured Agricultural Products not at Manufacturers Plant nor in the Hands of the Grower or His Agent—Any unmanufactured agricultural products, other than tobacco not in the hands of the manufacturer, grower or the growers agent, are subject to a state tax rate and a county/city tax rate.

39 Unmanufactured Agricultural Products at Manufacturers Plant or in the Hands of the Grower or His Agent—Any unmanufactured agricultural products actually in the hands of the manufacturer, grower or the growers agent are subject to a state tax rate only.

Industrial Revenue Bond Property—Tangible personal property purchased with an industrial revenue bond (IRB) is subject to taxation at a state rate only. **This rate shall not apply to the proportion of value of the leasehold interest created through any private financing.** Upon expiration of the bond, property is fully reportable on Schedules A and B at the appropriate age. The information necessary for calculation of taxable value of IRB property includes the following:

- the amount of the bond,
- the real property assessment,
- the personal property assessment,
- the life of the bond, and
- recipient of the property upon full amortization of the bond.

The valuation of industrial revenue bond personal property contemplates ownership upon full amortization of the bond issue. If the property converts to the private entity upon full amortization, the property is assessed higher as the bond ages and as the private enterprise assumes a greater leasehold interest.

The following example provides the basics of IRB property valuation:

Total industrial revenue bond value	—	\$11,000,000
Real property valuation	—	\$1,000,000
Life of the bond issue	—	20 Years

The private entity receives the IRB property upon amortization of the issuance.

Total industrial revenue bond		\$11,000,000
Less: Real property valuation	(\$	1,000,000)
Tangible personal property cost		\$10,000,000

All machinery purchased under the IRB must first be segregated and calculated as described for lines 11–16 and 21–26.

Step 1: \$10,000,000 X Economic Life Factor =
Reported Value

Step 2: Reported Value X Actual Property Age/20
(e.g., life of the IRB)

Step 3: Carry Step 2 result to Form 62A500, line 39.

Conversely, if the tax-exempt statutory authority ultimately receives the property, the assessed valuation for taxation purposes begins at 100 percent and is fully amortized over the life of the bond.

Contact the Division of State Valuation at (502) 564-2557 with questions or for additional information and instruction.

50 Livestock and Farm Equipment—List the fair cash value of all owned or leased farm equipment and livestock.

Fluidized Bed Energy Production Facilities—Property certified as a fluidized bed energy production facility as defined in KRS 211.390 is subject to taxation at a state rate only. See instructions for lines 11–16 to calculate the value of certified property.

60 Other Tangible Personal Property—List the totals from Schedule C on Form 62A500, line 60.

Schedule C property includes:

- aircraft for hire and non-Kentucky registered watercraft;
- materials, supplies and spare parts;
- investment properties such as coin, stamp, art or other collections;
- research libraries; and
- precious metals.

List aircraft for hire and non-Kentucky registered watercraft on the appropriate line on Schedule C at fair market value.

Materials, supplies and spare parts, normally expensed, must be segregated and valued separately. Any supplies included in inventory should be removed from the inventory value and reported on Schedule C. In all cases, list such property at original cost.

Supply items are valued at original cost in the amount on hand at year-end. Returnable containers, such as barrels, bottles, carboys, coops, cylinders, drums, reels, etc., are valued separately at original cost.

List the fair market value of all coin collections, stamp collections, art works, other collectibles and research libraries. List the number of ounces of all gold, silver, platinum and other precious metals. If the market value of a precious metal is known, list the value per ounce as of the preceding December 31 in the Value Per Ounce column. Multiply the number of ounces by the value per ounce to determine the total fair market value.

70 Activated Foreign Trade Zone—Tangible personal property located within an activated foreign trade zone as designated under Title 19 U.S.C. Section 81 is subject to taxation at a state rate only. Complete Form 62A500 using the composite conversion factors for depreciable assets.

81 Construction Work in Progress (Manufacturing Machinery)—Machinery and equipment that eventually becomes part of the manufacturing process is classified as manufacturing machinery during the construction period. Report such property at original cost.

82 Construction Work in Progress (Other Tangible Property)—During the construction period, list all tangible property that “does not” become part of the manufacturing process on line 82. **NOTE:** Tangible property includes contractor’s building components.

90 Recycling Machinery and Equipment—List machinery or equipment, not used in a manufacturing process, owned by a business, industry or organization in order to collect, source separate, compress, bale, shred or otherwise handle waste materials if the machinery or equipment is primarily used for recycling purposes (KRS 132.200(16)). *Examples:* balers, briquetters, compactors, containers, conveyors, conveyor systems, cranes with grapple hooks, crushers, densifiers, exhaust fans, fluffers, granulators, lift-gates, magnetic separators, material recovery facility equipment, pallet jacks, perforators, pumps with oil, scales, screeners, shears, shredders, two-wheel carts and vacuum systems.

Revenue Form 62A500-L

All persons and business entities who lease tangible personal property from others (e.g., lessees) are required to file the Lessee Tangible Personal Property Tax Return, Revenue Form 62A500-L. A separate return for each property location is required. File the return as an attachment to Revenue Form 62A500.

Provide all information requested. List the name and address of the lessor and the related equipment information, including the type of equipment, year of manufacture, model, selling price new, gross annual rent, date of the lease, length of the lease and purchase price at the end of the lease. Attach a separate schedule if necessary.

Revenue Form 62A500-A

Noncommercial Aircraft — List the serial number, federal registration number, make, year, model, size, power and value of all aircraft owned on January 1. Attach a separate sheet if necessary. Include additional information regarding avionics equipment, engine hours, condition and other documentation that may influence the aircraft value in the space provided. Do not list aircraft assessed as public service company property. List commercial aircraft not assessed as a public utility on Revenue Form 62A500, Schedule C.

Revenue Form 62A500-W

Documented Boats — Boats registered with the United States Coast Guard, situated in Kentucky, are subject to personal property taxes. These must be listed on the Tangible Personal Property Tax Return (Documented Watercraft), Revenue Form 62A500-W, and filed with the Division of State Valuation or PVA in the county where the boat is located.

List domestic commercial watercraft not assessed as a public utility on Revenue Form 62A500, Schedule A, Class VI. List non-Kentucky registered watercraft on Revenue Form 62A500, Schedule C.

Revenue Form 62A500-C

If on January 1 you have in your possession any consigned inventory that is held and not owned by you, you are required to complete this form and report the kind, nature, owner and value of all such inventory. If you are assuming the responsibility for the property taxes on the consigned inventory, you must report the value of such inventory on the tangible personal property tax return appropriate for your business activity. Consigned inventory must be valued using full absorption first-in-first-out (FIFO) costing. LIFO deductions are not allowable. A separate return is required for each location at which consigned goods are located. File the return as an attachment to Revenue Form 62A500.

Kentucky Revenue Cabinet Mission Statement

The mission of the Kentucky Revenue Cabinet is to . . .

Provide courteous, accurate and efficient services for the benefit of the Commonwealth and administer Kentucky tax laws in a fair and impartial manner.

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The Kentucky Revenue Cabinet does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

Property Classification Guidelines

List depreciable property based on its economic life. To assist taxpayers in determining proper economic life classification, a partial listing of the North American Industry Classification System (NAICS) codes follows. Property descriptions frequently used in these specific industries are listed under each code. Most businesses have property falling into more than one economic life classification.

GENERAL BUSINESS ACTIVITIES CLASS

General business purpose integrated computer systems and related peripheral equipment, such as mini-computers, micro-processors, terminals, disk and tape drives, printers, data entry equipment and software.	I
General administrative activities involving data handling equipment such as typewriters, calculators, adding and accounting machines, copiers and duplicating equipment, and fax machines.	II
General administrative activities involving the use of desks, file cabinets, communications equipment, security systems, and other office furniture, fixtures and equipment.	III

NOTE: There is no single class for computers and related hardware used to control manufacturing processes.

NAICS Code	Business Description	Class
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AGRICULTURE, FORESTRY FISHING AND HUNTING

<ul style="list-style-type: none"> • Logging equipment • Office furniture and equipment, fork lift trucks • Harvesting equipment • Grain bins 	III III III III
111000 Crop production (including greenhouse and floriculture)	
112900 Animal production (including breeding of cats and dogs)	
113000 Forestry and logging (including forest nurseries and timber tracts)	
114110 Fishing	
114210 Hunting and trapping	

MINING

<ul style="list-style-type: none"> • Belting, continuous miner and roof driller • Batteries, rockclusters, scoops and shuttle cars • Office furniture and equipment, fork lift trucks • Supply cars, underground locomotives, mine fans • Electrical substations, personnel carriers • Dozers, tractors, dump trucks, loaders, highwall miners • Coal/mineral processing equipment (prep plant) • Above-ground locomotives 	I I III III III IV VI VI
211110 Oil and gas extraction	
212110 Coal mining	
212200 Metal ore mining	
212300 Nonmetallic mineral mining and quarrying	

CONSTRUCTION

<ul style="list-style-type: none"> • Office furniture and equipment, fork lift trucks • Barricades, warning signs, etc. • Backhoe, unlicensed trailer and wagon • Trenchers, boring machines, ditch diggers, etc. • Dozers, tractors, trucks and loaders • Pulverizers and mixers, etc. 	III III III III IV V
233110 Land subdivision and land development	
233200 Residential building construction	
233300 Nonresidential building construction	
234100 Highway, street, bridge and tunnel construction	
235110 Plumbing, heating and air-conditioning contractors	
235210 Painting and wall covering contractors	
235310 Electric contractors	
235400 Masonry, drywall, insulation and tile contractors	
235500 Carpentry and floor contractors	
235610 Roofing, siding and sheet metal contractors	
235710 Concrete contractors	
235810 Water well drilling contractors	

NAICS Code	Business Description	Class
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MANUFACTURING

<ul style="list-style-type: none"> • Special tools (including jigs, molds, die cavities) • Laser cutters • Office furniture and equipment, fork lift trucks • Storage racks, maintenance equipment, conveyors • Heavy equipment (presses, casting machines) • Above-ground tanks <= 30,000 gallons 	I II III V VI VI
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Food Manufacturing

<ul style="list-style-type: none"> • Juice extractors, peelers and corers, cutters • Potato chip fryers, slicers and related equipment • Palletizer, carts, flaking trays • Dryer, steel bins, extruder, centrifuge MDL, blender 	III III V V
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311110 Animal food manufacturing	
311200 Grain and oilseed milling	
311300 Sugar and confectionery product mfg.	
311400 Fruit and vegetable preserving and specialty food	
311500 Dairy product mfg.	
311610 Animal slaughtering and processing	
311710 Seafood product preparation and packaging	
311800 Bakeries and tortilla mfg.	
311900 Other food mfg. (including coffee, tea, flavoring and seasonings)	

Beverage and Tobacco Manufacturing

<ul style="list-style-type: none"> • Casing, control and measuring instruments • Brewing, blend and dispersion equipment • Fermentation, sterilization equipment and system • De-sanding, drying and flavor machines 	III III VI VI
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312100 Beverages (including breweries, wineries and distilleries)	
312200 Tobacco mfg.	

Apparel, Textile Mills and Textile Product Mills

<ul style="list-style-type: none"> • Cleaning and micro dust extracting machines • Laser cutter, microprocessor control equipment • Boarding, dryers, knitting machines, etc. • Textile mill equipment, except knitwear • Carding, combing and roving machinery 	III III III V V
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313000 Textile mills	
314000 Textile product mills	
315100 Apparel knitting mills	
315210 Cut and sew apparel contractors	
315990 Apparel accessories and other apparel mfg.	

Leather and Allied Product Manufacturing

<ul style="list-style-type: none"> • Storage racks and maintenance equipment • Sewing machine, cutter, spreader, tacker • Assets used in tanning, currying, etc. 	V V V
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316110 Leather and hide tanning and finishing	
316210 Footwear mfg. (including leather, rubber and plastics)	
316990 Other leather and allied product mfg.	

Wood Products Manufacturing

<ul style="list-style-type: none"> • Saw-mill equipment • Sanders, clamps and dust collectors • Chippers and grinders, lathes • Cutting, drying and wood presses 	III III V V
--	----------------------

321110 Sawmills and wood preservation	
321210 Veneer, plywood and engineered wood product mfg.	
321900 Other wood product mfg.	

Paper, Printing and Related Support Activities

<ul style="list-style-type: none"> • Bailer, shredder, selectronic imaging • Collating, folding, labeling machines • Feeders, binders, shrink-wrap and trimmer • Non-automated presses • Presses and assets used in pulps mfg. 	III III V V VI
---	----------------------------

322100 Pulp, paper and paperboard mills	
322200 Converted paper product mfg.	
323100 Printing and related support activities	

COUNTY PVA TELEPHONE NUMBERS AND ADDRESSES

County	Phone Number	Address	City	ZIP Code
Adair	(270) 384-3673	424 Public Square, Suite 2	Columbia	42728
Allen	(270) 237-3711	P.O. Box 397	Scottsville	42164
Anderson	(502) 839-4061	101 Ollie Bowen Court	Lawrenceburg	40342
Ballard	(270) 335-3400	P.O. Box 267	Wickliffe	42087
Barren	(270) 651-2026	117-2B North Public Square	Glasgow	42141
Bath	(606) 674-6382	P.O. Box 688	Owingsville	40360
Bell	(606) 337-2720	P.O. Box 255	Pineville	40977
Boone	(859) 334-2181	P.O. Box 388	Burlington	41005
Bourbon	(859) 987-2152	Courthouse, Room 15, 301 Main Street	Paris	40361
Boyd	(606) 739-5173	P.O. Box 434	Catlettsburg	41129
Boyle	(859) 238-1104	Courthouse, 321 West Main Street	Danville	40422
Bracken	(606) 735-2228	P.O. Box 310	Brooksville	41004
Breathitt	(606) 666-7973	1137 Main Street	Jackson	41339
Breckinridge	(270) 756-5154	P.O. Box 516	Hardinsburg	40143
Bullitt	(502) 543-7480	P.O. Box 681	Shepherdsville	40165
Butler	(270) 526-3455	P.O. Box 538	Morgantown	42261
Caldwell	(270) 365-7227	Courthouse, Room 8, 100 E. Market Street	Princeton	42445
Calloway	(270) 753-3482	101 South Fifth Street	Murray	42071
Campbell	(859) 292-3871	Courthouse, Fourth and York Streets	Newport	41071
Carlisle	(270) 628-5498	P.O. Box 206	Bardwell	42023
Carroll	(502) 732-5448	Courthouse, 440 Main Street	Carrollton	41008
Carter	(606) 474-5663	Courthouse, Room 214	Grayson	41143
Casey	(606) 787-7621	P.O. Box 38	Liberty	42539
Christian	(270) 887-4115	P.O. Box 96	Hopkinsville	42241
Clark	(859) 745-0250	Courthouse, 34 South Main Street	Winchester	40391
Clay	(606) 598-3832	122 Town Square	Manchester	40962
Clinton	(606) 387-5938	P.O. Box 186	Albany	42602
Crittenden	(270) 965-4598	Courthouse, 107 South Main Street	Marion	42064
Cumberland	(270) 864-5161	P.O. Box 431	Burkesville	42717
Daviess	(270) 685-8474	Courthouse, Room 102, 212 St. Ann Street	Owensboro	42303
Edmonson	(270) 597-2381	P.O. Box 37	Brownsville	42210-0037
Elliott	(606) 738-5090	P.O. Box 690	Sandy Hook	41171
Estill	(606) 723-4569	Courthouse, Room 104, 130 Main Street	Irvine	40336
Fayette	(859) 246-2722	166 North Martin Luther King Blvd.	Lexington	40507
Fleming	(606) 845-1401	P.O. Box 94	Flemingsburg	41041
Floyd	(606) 886-9622	P.O. Box 3125	Prestonsburg	41653
Franklin	(502) 875-8780	Courthouse Annex, 313 West Main Street	Frankfort	40601
Fulton	(270) 236-2548	Courthouse, 201 Moulton Street	Hickman	42050
Gallatin	(859) 567-5621	P.O. Box 883	Warsaw	41095
Garrard	(859) 792-3291	Courthouse, 15 Public Square	Lancaster	40444
Grant	(859) 824-6511	Courthouse, 101 North Main Street	Williamstown	41097
Graves	(270) 247-3301	101 E South St., P. O. Box 5	Mayfield	42066
Grayson	(270) 259-4838	Courthouse, 10 Public Square	Leitchfield	42754
Green	(270) 932-7518	103 South First Street	Greensburg	42743
Greenup	(606) 473-9984	Courthouse, Room 209, Main Street	Greenup	41144
Hancock	(270) 927-6846	P.O. Box 523	Hawesville	42348
Hardin	(270) 765-2129	P.O. Box 70	Elizabethtown	42702
Harlan	(606) 573-1990	P.O. Box 209	Harlan	40831
Harrison	(859) 234-7133	P.O. Box 53	Cynthiana	41031
Hart	(270) 524-2321	P.O. Box 566	Munfordville	42765
Henderson	(270) 827-6024	P.O. Box 2003	Henderson	42419-2003
Henry	(502) 845-5740	P.O. Box 11, 23 South Property Road	New Castle	40050
Hickman	(270) 653-5521	Courthouse, 110 East Clay Street	Clinton	42031
Hopkins	(270) 821-3092	25 East Center Street	Madisonville	42431
Jackson	(606) 287-7634	P.O. Box 249	McKee	40447
Jefferson	(502) 574-6380	504 Fiscal Court Bldg., 531 Court Place	Louisville	40202
Jessamine	(859) 885-4931	P.O. Box 530	Nicholasville	40356
Johnson	(606) 789-2564	Courthouse, Second Floor, 229 Court Street	Paintsville	41240
Kenton	(859) 491-2728	303 Court Street, Room 210	Covington	41011
Knott	(606) 785-5569	P.O. Box 1021	Hindman	41822
Knox	(606) 546-4113	P.O. Box 1509	Barbourville	40906
Larue	(270) 358-4202	Courthouse, 209 West High Street	Hodgenville	42748
Laurel	(606) 864-2889	Courthouse, Room 101, 101 South Main Street	London	40741

COUNTY PVA PHONE NUMBERS AND ADDRESSES*Continued*

County	Phone Number	Address	City	ZIP Code
Lawrence	(606) 638-4743	122 South Main Cross Street	Louisa	41230
Lee	(606) 464-4105	P.O. Box 1008	Beattyville	41311
Leslie	(606) 672-2456	P.O. Box 1891	Hyden	41749
Letcher	(606) 633-2182	Courthouse, 156 Main Street, Suite 105	Whitesburg	41858
Lewis	(606) 796-2622	P.O. Box 490	Vanceburg	41179
Lincoln	(606) 365-4550	201 East Main Street	Stanford	40484
Livingston	(270) 928-2524	P.O. Box 77	Smithland	42081
Logan	(270) 726-8334	P.O. Box 307	Russellville	42276
Lyon	(270) 388-7271	P.O. Box 148	Eddyville	42038
McCracken	(270) 444-4712	Courthouse Annex, 621 Washington Street	Paducah	42003
McCreary	(606) 376-2514	P.O. Box 609	Whitley City	42653
McLean	(270) 273-3291	P.O. Box 246	Calhoun	42327
Madison	(859) 623-5410	Courthouse, Room 60, 101 West Main Street	Richmond	40475-1436
Magoffin	(606) 349-6198	P.O. Box 148	Salyersville	41465
Marion	(270) 692-3401	Courthouse, 120 West Main Street	Lebanon	40033
Marshall	(270) 527-4728	1101 Main Street	Benton	42025
Martin	(606) 298-2807	P.O. Box 341	Inez	41224
Mason	(606) 564-3700	220 1/2 Sutton Street	Maysville	41056
Meade	(270) 422-2178	516 Fairway Drive, Courthouse Complex, Suite 3	Brandenburg	40108
Menifee	(606) 768-3514	P.O. Box 36	Frenchburg	40322
Mercer	(859) 734-6330	P.O. Box 244	Harrodsburg	40330
Metcalfe	(270) 432-3162	P.O. Box 939	Edmonton	42129
Monroe	(270) 487-6401	P.O. Box 486	Tompkinsville	42167
Montgomery	(859) 498-8710	Courthouse Annex, 44 West Main Street	Mt. Sterling	40353
Morgan	(606) 743-3349	P.O. Box 57	West Liberty	41472
Muhlenberg	(270) 338-4664	P.O. Box 546	Greenville	42345
Nelson	(502) 348-1810	113 East Stephen Foster Avenue	Bardstown	40004
Nicholas	(859) 289-3735	P.O. Box 2	Carlisle	40311
Ohio	(270) 298-4433	P.O. Box 187	Hartford	42347
Oldham	(502) 222-9320	100 East Main Street	LaGrange	40031
Owen	(502) 484-5172	P.O. Box 337	Owenton	40359
Owsley	(606) 593-6265	P.O. Box 337	Booneville	41314
Pendleton	(859) 654-6055	Courthouse, Room 2, 233 Main Street	Falmouth	41040
Perry	(606) 436-4914	481 Main Street	Hazard	41701
Pike	(606) 432-6201	146 Main Street, Suite 303	Pikeville	41501
Powell	(606) 663-4184	P.O. Box 277	Stanton	40380
Pulaski	(606) 679-1812	P.O. Box 206	Somerset	42502
Robertson	(606) 724-5213	P.O. Box 216	Mt. Olivet	41064
Rockcastle	(606) 256-4194	P.O. Box 977	Mt. Vernon	40456
Rowan	(606) 784-5512	627 East Main Street	Morehead	40351
Russell	(270) 343-4395	P.O. Box 224	Jamestown	42629
Scott	(502) 863-7885	Courthouse, 101 East Main Street	Georgetown	40324
Shelby	(502) 633-4403	501 Washington Street	Shelbyville	40065
Simpson	(270) 586-4261	P.O. Box 424	Franklin	42135
Spencer	(502) 477-3207	P.O. Box 425	Taylorsville	40071
Taylor	(270) 465-5811	Courthouse, 203 South Court Street	Campbellsville	42718
Todd	(270) 265-5614	P.O. Box 593	Elkton	42220
Trigg	(270) 522-3271	P.O. Box 1776	Cadiz	42211
Trimble	(502) 255-3592	P.O. Box 131	Bedford	40006
Union	(270) 389-1933	P.O. Box 177	Morganfield	42437
Warren	(270) 843-3268	P.O. Box 1269, 429 Tenth Avenue East	Bowling Green	42102-1269
Washington	(859) 336-5420	P.O. Box 189	Springfield	40069
Wayne	(606) 348-6621	109 North Main Street	Monticello	42633
Webster	(270) 639-7016	P.O. Box 88	Dixon	42409
Whitley	(606) 549-6008	P.O. Box 462	Williamsburg	40769
Wolfe	(606) 668-6923	P.O. Box 155	Campton	41301
Woodford	(859) 873-4101	Courthouse, Room 108, 103 Main Street	Versailles	40383

DIVISION OF STATE VALUATION, FRANKFORT 40620: (502) 564-2557Go to www.revenue.ky.gov to download forms.

SCHEDULE C


Other Tangible Personalty Not Listed Elsewhere			
	Description	Taxpayer's Value	For Official Use Only
Materials and Supplies			
Coin Collections			
Stamp Collections			
Art Works			
Other Collectibles			
Research Libraries			
Other Tangible Property			
Aircraft for Hire			
Non-Kentucky Registered Watercraft			
Precious Metals	Number of Ounces	Value Per Ounce December 31	
Gold			
Platinum			
Silver			
Other			
Total (enter this figure on Line Item 60)			

Comments	
Additional comments and/or information regarding alternative values may be provided by classification below:	
Classification Type	Comments/Information

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all my taxable property has been listed.

Signature of Taxpayer

Name of Preparer Other Than Taxpayer

 _____
Telephone Number of Taxpayer

Date

Commonwealth of Kentucky
REVENUE CABINET
 Department of Property Valuation
 Division of State Valuation
 200 Fair Oaks Lane, Station 32
 Frankfort, KY 40620

2003

**TANGIBLE PERSONAL
 PROPERTY TAX RETURN**

FOR OFFICIAL USE ONLY	
County Code	Locator Number
T _____ / _____	_____

Property Assessed January 1, 2003

(Aircraft Assessments Only)

MAY 2003						
S	M	T	W	T	F	S
					1	2 3
4	5	6	7	8	9	10
	12	13	14	15	16	17
	20	21	22	23	24	
	26	27	28	29	30	31

**Due Date:
 Thursday
 May 15, 2003**

15



Social Security No. or Federal ID No.		Name of Business		Organization		Type
2nd SSN if joint return		Name of Taxpayer(s)		<input type="checkbox"/> Individual		1
NAICS CODE		Telephone Number ()		<input type="checkbox"/> Joint (Co-Owners)		2
Type of Business		Number and Street or Rural Route		<input type="checkbox"/> Partnership/LLP		3
Check if applicable Yes Tangible personal property in other KY counties? <input type="checkbox"/> Alternative method of valuation? <input type="checkbox"/> Final Return? <input type="checkbox"/>		City or Town State ZIP Code		<input type="checkbox"/> Domestic Corp./LLC		4
		Property Location (Airport Name and Street Address)		<input type="checkbox"/> Foreign Corp./LLC		5
		Property is Located in County		<input type="checkbox"/> Fiduciary—Bank		6
		Enterprise Zone <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Fiduciary—Other		7
		If yes, attach certificate.		For Official Use Only District Code _____ Type Return _____		

NOTE: List the serial number, federal registration number, make, model, size, power and value of all aircraft owned on January 1. Attach a separate sheet if necessary. Do not list aircraft assessed as public service company property. Include additional information regarding avionics equipment, condition, engine hours and other documentation that may influence the aircraft value. All aircraft owner information submitted on the return is to be listed as it appears on the Federal Aviation Administration registration. The completed return is to be submitted to the property valuation administrator in the county of taxable situs or the Department of Property Valuation on or before **May 15, 2003**. There is no extension for the filing of tangible personal property tax returns. **DO NOT LIST AIRCRAFT FOR HIRE ON THIS RETURN.**

Line No.	Federal Registration Number and Serial Number	Description (Year, Make, Model, Size, Power)	Taxpayer's Value	Statement of General Condition	For Official Use Only
40					
40					
40					
40					
40					

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all my taxable property has been listed.

 Signature of Taxpayer

 Name of Preparer Other Than Taxpayer

 Telephone Number of Taxpayer

 Date

62A500-C (10-02)

Commonwealth of Kentucky
REVENUE CABINET
 Department of Property Valuation
 Division of State Valuation
 200 Fair Oaks Lane, Station 32
 Frankfort, KY 40620

**CONSIGNEE TANGIBLE PERSONAL
 PROPERTY TAX RETURN**

(For Informational Purposes Only)

Property Assessed January 1, 2003

FOR OFFICIAL USE ONLY	
County Code	Locator Number
T _____	/ _____

MAY 2003						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Due Date:
 Thursday
 May 15, 2003**



Social Security No. or Federal ID No.	Name of Business	
	Name of Consignee	Telephone Number ()
2nd SSN if joint return	Number and Street or Rural Route	
	City or Town	State ZIP Code
Property is located in County	Property Location (Number and Street or Rural Route, City)	

If, on January 1, you have in your possession any consigned inventory that is not owned by you, and has not been reported on your Form 62A500, complete this return. File this return on or before **May 15, 2003**. Attach additional schedules if necessary. *Note: Consignees who have property in more than one location must complete a separate form for each location.*

Consignor Information	Consigned Inventory Information	
	Type	Value
Name of Consignor _____ Mailing Address _____ City, State ZIP Code _____	Merchants Inventory	
	Finished Goods	
	Raw Materials	
	Goods in Process	
Name of Consignor _____ Mailing Address _____ City, State ZIP Code _____	Merchants Inventory	
	Finished Goods	
	Raw Materials	
	Goods in Process	

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all property not owned by me but in my possession has been listed.

Signature of Consignee

Name of Preparer Other Than Consignee

Telephone Number of Consignee

Date

62A500-L (10-02)

Commonwealth of Kentucky
REVENUE CABINET
Department of Property Valuation
Division of State Valuation
200 Fair Oaks Lane, Station 32
Frankfort, KY 40620



LESSEE TANGIBLE PERSONAL PROPERTY TAX RETURN

(For Informational Purposes Only)

Property Assessed January 1, 2003

FOR OFFICIAL USE ONLY	
County Code	Locator Number
T	/

MAY 2003						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Due Date:
Thursday
May 15, 2003

15

Social Security No. or Federal ID No.	Name of Business	
	Name of Lessee	Telephone Number ()
2nd SSN if joint return	Number and Street or Rural Route	
	City or Town	State ZIP Code
Property is located in County	Property Location (Number and Street or Rural Route, City)	

Any person or business entity leasing tangible personal property from others on January 1 is required to file this return on or before **May 15, 2003**. **DO NOT** complete this form if you have included the leased property on your Form 62A500. Attach additional schedules if necessary. *Note: Lessees who have property in more than one location must complete a separate form for each location.*

Lessor Information	Leased Equipment Information
Name _____ Mailing Address _____ City, State _____ ZIP Code _____	Type of Equipment _____ Year _____ Model _____ Selling Price New \$ _____ Annual Rent \$ _____ Date of Lease _____ Length of Lease _____ Buy-out Price at the end of Lease \$ _____
For Official Use Only	
Name _____ Mailing Address _____ City, State _____ ZIP Code _____	Type of Equipment _____ Year _____ Model _____ Selling Price New \$ _____ Annual Rent \$ _____ Date of Lease _____ Length of Lease _____ Buy-out Price at the end of Lease \$ _____
For Official Use Only	
Name _____ Mailing Address _____ City, State _____ ZIP Code _____	Type of Equipment _____ Year _____ Model _____ Selling Price New \$ _____ Annual Rent \$ _____ Date of Lease _____ Length of Lease _____ Buy-out Price at the end of Lease \$ _____
For Official Use Only	

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all property not owned by me but in my possession has been listed.

Signature of Lessee

Name of Preparer Other Than Lessee



Telephone Number of Lessee

Date

Commonwealth of Kentucky
REVENUE CABINET
 Department of Property Valuation
 Division of State Valuation
 200 Fair Oaks Lane, Station 32
 Frankfort, KY 40620

2003
TANGIBLE PERSONAL
PROPERTY TAX RETURN

FOR OFFICIAL USE ONLY	
County Code	Locator Number
T _____ / _____	_____

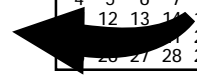
Property Assessed January 1, 2003

(Documented Watercraft)

MAY 2003						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	12	13	14	15	16	17
				22	23	24
	26	27	28	29	30	31

Due Date:
Thursday
May 15, 2003

15



Social Security No. or Federal ID No.	Name of Business		Organization	Type
2nd SSN if joint return	Name of Taxpayer(s)	Telephone Number ()	<input type="checkbox"/> Individual	1
NAICS CODE	Number and Street or Rural Route		<input type="checkbox"/> Joint (Co-Owners)	2
Type of Business	City or Town	State	<input type="checkbox"/> Partnership/LLP	3
		ZIP Code	<input type="checkbox"/> Domestic Corp./LLC	4
Property Location (Marina Name and Street Address)			<input type="checkbox"/> Foreign Corp./LLC	5
<i>Check if applicable.</i> Yes	Property is Located in	For Official Use Only	<input type="checkbox"/> Fiduciary—Bank	6
Tangible personal property in other KY counties? <input type="checkbox"/>	County		District Code	
Alternative method of valuation? <input type="checkbox"/>	Enterprise Zone <input type="checkbox"/> Yes <input type="checkbox"/> No	Type Return	<input type="checkbox"/> Fiduciary—Other	7
Final Return? <input type="checkbox"/>	<i>If yes, attach certificate.</i>			

NOTE: Owners of documented watercraft based in Kentucky on January 1 are to complete and submit this return on or before **May 15, 2003**. File the return with the property valuation administrator in the county of taxable situs or the Department of Property Valuation. There is no extension for the filing of tangible personal property tax returns. Taxpayers who have property in more than one location must complete a separate form for each location. **DO NOT LIST DOMESTIC COMMERCIAL WATERCRAFT ON THIS RETURN.** Owners of non-Kentucky registered watercraft should file Form 62A500, Schedule C.

Line No.	Coast Guard Number	Description (Year, Make, Model, Length, Beam, Motor Horse Power)	Taxpayer's Value	Statement of General Condition	For Official Use Only
41					
41					
41					
41					
41					

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all my taxable property has been listed.

 Signature of Taxpayer

 Name of Preparer Other Than Taxpayer



 Telephone Number of Taxpayer

 Date

62A376 (10-02)

Commonwealth of Kentucky
REVENUE CABINET
Department of Property Valuation
Division of State Valuation
200 Fair Oaks Lane, Station 32
Frankfort, KY 40620



INTANGIBLE PROPERTY TAX RETURN

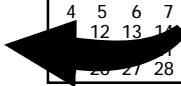
Property Assessed January 1, 2003

For Official Use Only	
County Code	Locator Number
_____ / _____	_____

File this return with the PVA in the county of taxable situs or the Department of Property Valuation.

MAY 2003						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
	12	13	14	15	16	17
				22	23	24
				28	29	30
				31		

15



Due Date:
Thursday
May 15, 2003

Social Security No. or Federal ID No.	Name of Taxpayer(s)	Telephone Number	ORGANIZATION	TYPE
2nd SSN if joint return		Work		
County of residence or business location	Number and Street or Box Number	Home	<input type="checkbox"/> Joint (Co-owners)	2
Did you list intangibles in other KY counties? (check one)	City or Town	State	<input type="checkbox"/> Partnership/LLP	3
Yes No		ZIP Code	<input type="checkbox"/> Domestic Corp./LLC	4
			<input type="checkbox"/> Foreign Corp./LLC	5
			<input type="checkbox"/> Fiduciary-Bank	6
			<input type="checkbox"/> Fiduciary-Other	7
Is this a first-year listing? <input type="checkbox"/> Yes <input type="checkbox"/> No		Final Return <input type="checkbox"/>		

SECURITIES: List the full name and type of each taxable security owned. Attach additional sheets if necessary. Please print or type.

1 STOCKS, MUTUAL FUNDS, OPTIONS AND WARRANTS

The St. Ledger court decision invalidated unconstitutional treatment of the intangible tax on stocks, and any investment consisting of stocks such as IRAs. This includes mutual funds, options and warrants. These assets should not be listed.

2 MONEY MARKET ACCOUNTS

Money market accounts are not required to be listed on this return.

3 BONDS	(A) Interest Rate	(B) Maturity Date	(C) Face Value	(D) Number Owned	(E) Value of Each	(F) Value (Col. D x Col. E)	CUSIP NO.

4 LOANS, NOTES AND MORTGAGES RECEIVABLE, AND LAND CONTRACTS

Enter name and address of grantee or debtor, and date payable. Under "Type," indicate whether loans, notes and mortgages are: (1) secured; (2) unsecured; (3) insured or guaranteed; or (4) insolvent or being foreclosed.

Type	Name and Address of Grantee or Debtor	(A) Original Face Value	(B) Credits to Date	(C) Face Value (Col. A - Col. B)	(D) Taxable Value	For Office Use Only

Total all items in Sections 3 and 4 and Carry Forward to Reverse Side ➤ \$

		Value as of Jan. 1	For Office Use Only											
Total of Sections 3 and 4 from Front Page		\$												
5	TRUSTS List full value of corpus for: (1) Irrevocable Trusts held in Kentucky with Kentucky life tenant(s) and (2) all Revocable Trusts if the creator is a Kentucky resident. <i>Attach list of taxable intangible assets held by trust.</i>	Value as of Jan. 1												
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Type</th> <th style="width: 15%;">FEIN No.</th> <th></th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Type	FEIN No.											
Type	FEIN No.													
6 CASH AND DEPOSITS (See Instructions, Section 6)		Value												
(1) Money in hand as of January 1 (including money in a safe deposit box)														
(2) Money on deposit with nonbanking financial institutions as of January 1														
(3) Life insurance proceeds subject to withdrawal as of January 1														
(4) Future lump sum payment: Date Due _____														
(5) Retail Repurchase Agreements														
7	OTHER RECEIVABLES <small>For Sections 7 and 8, secured receivables are taxable at 100 percent of face value. Unsecured receivables at 85 percent of face value.</small>	Face Value (Jan. 1)	Taxable Value											
	(1) Accounts receivable, trade accounts, professional accounts and miscellaneous	\$												
(2) Intercompany receivables, loans to stockholders or employees														
(3) Installment accounts														
(4) Interest, rents and dividends due but not paid as of January 1														
GRAND TOTAL OF SECTIONS 3-7 (Intangibles Subject to 25¢ State Rate Only)														
8	INTANGIBLES—Subject to 1½¢ State Rate Only <i>(Attach schedules if more than one item)</i>	Face Value (Jan. 1)	Taxable Value											
	(1) Accounts receivable, notes, bonds, credits, etc., arising out of or created in the course of regular and continuing business transactions substantially performed outside this state <i>(attach schedule)</i>	\$												
(2) Intercompany accounts between parent and subsidiaries (parent owns 80 percent or more of subsidiaries <i>(attach schedule)</i>)		\$												
(3) RIGHTS, ROYALTIES, PATENTS, COPYRIGHTS, ETC.														
(4) TOBACCO BASE ALLOTMENTS <i>(attach schedule)</i>														
TOTAL FOR SECTION 8 (Intangibles Subject to 1½¢ State Rate Only)														
9	RIGHTS TO RECEIVE INCOME INTANGIBLE PROPERTY OF BANKS (Subject to 1/10¢ State Rate Only)	Value												
	(1) Life: Age or date of birth of recipient	Annual Income \$												
Term: Date last payment due		Annual Income \$												
(2) Non-Kentucky irrevocable trust with Kentucky beneficiary		Annual Income \$												
(3) Retirement (IRAs, etc.), pension and profit-sharing plans, deferred compensation														
(4) Intangible property of banks (HB 416, 1996)														
TOTAL FOR SECTION 9 (Intangibles Subject to 1/10¢ State Rate Only)														

I declare, under the penalties of perjury, that this return (including any accompanying schedules and statements) is a correct and complete return; and that all my taxable property has been listed.

Signature of Taxpayer

Name of Preparer Other Than Taxpayer



Telephone Number of Taxpayer

Date

INSTRUCTIONS

INTANGIBLE PROPERTY TAX RETURN

(Revenue Form 62A376)



Definitions and General Instructions

Mail the Intangible Property Tax Return, Form 62A376, to the property valuation administrator (PVA) in the county of taxable situs or to the Department of Property Valuation in Frankfort.

Taxpayer—All intangible personal property of individuals residing in this state and corporations organized under the laws of this state, unless it has acquired a business situs without this state must be reported for taxation. Likewise, all nonresidents and corporations not organized under the laws of this state that have acquired a business situs within this state must also file the intangible personal property tax return.

Assessment Date—The assessment date for all intangible personal property is January 1.

Filing Requirements—To properly report, note the following:

- File the return between January 1 and May 15.
- Provide all identification information required at the top of the form.
- File the return with the PVA in the county of taxable situs or with the Division of State Valuation. A listing of PVA office locations and telephone numbers is included in the instructions.
- Individuals who have filed for a federal extension must file on or before the extended due date and attach a copy of the extension to the return. These returns must be forwarded to the Division of State Valuation, Personal Property Branch, Frankfort, Kentucky 40620. Returns filed after May 15 will not receive the discount.
- Entities other than individuals may not extend the due date past May 15.
- **Do not enclose the intangible return with the income tax return.**

Payment of Taxes—Do not send payments with your return. The sheriff in each county mails the tax bills no earlier than September 15. Returns filed after May 15 are billed by the Division of State Valuation.

Classification of Property

Intangible property consists of any property or investment which represents evidence of value or the right to value under law and custom.

Some types of intangible property to be listed for ad valorem (property) tax purposes include, but are not limited to, the following:

Bonds	Money in Hand
Notes	Money in Safe Deposit Boxes
Retail Repurchase Agreements	Annuities
Accounts Receivable	Interests in Estates
Trusts	Loans to Stockholders
Enforceable Contracts Sale	Commercial Paper
of Real Estate (Land Contracts)	Nonbanking Deposits

General Information (Revenue Form 62A376)

The following information provides a section-by-section breakdown of instructions for completion of the intangible property tax return. *All property is valued as of January 1* of the year in which the return is filed. For valuation information or any assistance in filling out this return, contact the PVA at your county courthouse or courthouse annex.

SECTION 3: BONDS

Bonds issued by *all* corporations, churches and out-of-state municipals are taxable. Indirect obligations of the U.S. government such as Government National Mortgage Association (GNMA) bonds, Federal National Mortgage Association (FNMA) bonds, and Federal Home Loan Mortgage Association (FHLMC) bonds are taxable and should be reported. Direct obligations of the U.S. government, such as U.S. Treasury notes, U.S. Treasury bills, etc., and obligations of the Commonwealth of Kentucky, such as state bonds, municipal and school bonds are exempt. **Do not list mutual bond funds on this return.**

Column (A), Interest Rate, should be shown to identify which bond is in question; column (B), Maturity Date, identifies the bond; column (C), Face Value, is the full value denomination of the bond when held to maturity, such as \$100, \$500, \$1,000; column (D), Number Owned, should always be shown; column (E), Value of Each, is the listed value of the bond as of the assessment date.

Example: Bonds are usually quoted by \$100 quotes. Thus, if a taxpayer has five \$1,000 face value bonds that are quoted at \$85, the \$85 quote means the bond is worth, or buyers are willing to pay, \$85 for each \$100 in a \$1,000 bond. Therefore, a \$1,000 bond is valued at 10 x \$85 or \$850. Five such bonds are valued by multiplying 5 x \$850 = \$4,250.

Bonds are often listed as debentures. Unquoted bonds should be listed at face value.

Multiply column (D) times column (E) for a value per bond type.

SECTION 4: LOANS, NOTES AND MORTGAGES RECEIVABLE AND LAND CONTRACTS

The “type” of note column must be completed for proper valuation. Secured notes, loans or mortgages are valued at 100 percent of the balance due, while unsecured notes or loans are valued at 85 percent. Original Face Value (column A) and Credits to Date (column B) should be indicated for all notes or loans.

Secured mortgages are valued at 100 percent of balance due, while second mortgages and land contracts are valued at 85 percent of face value. Noninterest bearing or family notes, loans, etc., must be listed in this section.

SECTION 5: TRUSTS

Enter the type of trust, the federal identification number and name of the trust. Record the sum of the taxable value of the trust as of January 1. If the trust contains bonds or any securities other than cash, these **must be itemized** by the trust and attached to the original return. Do not include stocks or money market funds held in a trust account.

SECTION 6: CASH AND DEPOSITS

Money in hand, petty cash and money in lock boxes must be listed based on the amount held as of January 1. **Deposits in Kentucky banks are reported and paid by the institution on behalf of the depositor.** Do not list cash on deposit in Kentucky banks, out-of-state banks, Kentucky savings and loans or credit unions.

Report money on deposit with nonbanking institutions. “Nonbanking institutions” include brokerage firms, out-of-state savings and loans and out-of-state savings banks, etc. Some out-of-state savings and loans and out-of-state savings banks are required to report and pay tax on deposits of

Kentucky citizens. Check with the institution to determine if they have been paying tax on your deposits. If so, you need not report these deposits on this form.

Life insurance proceeds subject to withdrawal are valued at face value. This represents money actually owned by a taxpayer that is on deposit with an insurance company.

A future lump sum is a single payment to a beneficiary covering the entire amount of an agreement. A formula is used to determine the present worth of future benefits. The due date of the payment and face value must be listed. Contact the Division of State Valuation for assistance in valuing these types of deposits.

A retail purchase agreement is an obligation to repurchase a loan on a specified date paying the lender a predetermined rate of interest. A retail repurchase agreement is valued at 100 percent of face value as a secured obligation.

SECTION 7: OTHER RECEIVABLES

Accounts receivable of every Kentucky taxpayer (corporate or individual) are taxable, including receivables of cash basis taxpayers. Report the face value of the accounts receivable as of January 1. Unsecured accounts receivable are assessed at 85 percent of face value.

Intercompany receivables (other than those qualifying to be listed in Section 8, Line 2 below), loans to stockholders, and loans to employees must be reported at the face value as of January 1. Unsecured balances are assessed at 85 percent of the face value.

Secured installment accounts are taxable and assessed at 100 percent of the January 1 balance. Unsecured installment accounts are assessed at 85 percent.

Interest, rents and dividends due, but unpaid as of January 1, must be reported at 100 percent. Unsecured balances are assessed at 85 percent. Report all past due rent and other rents receivable.

SECTION 8: INTANGIBLES SUBJECT TO 1½ CENT STATE TAX RATE

The 1½ cent per \$100 tax rate applies to accounts receivable and “any other intangible property rights arising out of or created in the course of regular and continuing business transactions substantially performed outside this state” (KRS 132.020).

The 1½ cent rate applies to intercompany accounts, such as notes, bonds and accounts receivable. Intercompany accounts in this context include only those accounts between a parent and subsidiary. **All other related party receivables must be reported in Section 7, Line 2. These must be reported at full face value.**

Section 8, Lines (1) and (2) apply only to businesses and do **not** apply to individuals.

Rights, royalties, patents, copyrights and tobacco base allotments are reported in Section 8, Line 3. The value of rights, royalties and patents is based on annual income capitalized at current market interest for the life expectancy of the income stream.

To value tobacco base allotments, the poundage should be listed and the PVA (or Department of Property Valuation) can be contacted for the value per pound.

SECTION 9: RIGHTS TO RECEIVE INCOME, ANNUITIES, RETIREMENT PLANS, NON-KENTUCKY IRREVOCABLE TRUSTS OR INTANGIBLE PROPERTY OF BANKS

Life and term annuities and qualified retirement plans are taxable. Kentucky beneficiaries receiving income from out-of-state irrevocable trusts must report the value of the income received.

Taxable intangible property such as bonds held in IRA accounts must be reported in Section 9, Line 3. Do not report stocks, stock options or stock warrants, or mutual funds held in IRA accounts.

Section 9, Line 4 is used strictly for the financial institutions (banks) to list intangible property they own. The total of all taxable intangible property the bank owns should be reported here. Banks should list the total of all money in hand, notes, bonds, accounts, other credits and all other intangible assets. Intangible property owned by banks *must not* be reported elsewhere on this return.

Bank deposits are reported on Revenue Form 62A850, Bank Deposits Tax Return.

Those institutions taxed under KRS 136.290 through KRS 136.310 (savings and loan associations, savings banks and similar institutions) should not report information on Form 62A376, Intangible Property Tax Return. These institutions should file Form 62A600 or Form 62A601.

**Kentucky Revenue Cabinet
Mission Statement**

The mission of the Kentucky Revenue Cabinet is to . . .

Provide courteous, accurate and efficient services for the benefit of the Commonwealth and administer Kentucky tax laws in a fair and impartial manner.

* * * * *

The Kentucky Revenue Cabinet does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

COUNTY PVA TELEPHONE NUMBERS AND ADDRESSES

County	Phone Number	Address	City	ZIP Code
Adair	(270) 384-3673	424 Public Square, Suite 2	Columbia	42728
Allen	(270) 237-3711	P.O. Box 397	Scottsville	42164
Anderson	(502) 839-4061	101 Ollie Bowen Court	Lawrenceburg	40342
Ballard	(270) 335-3400	P.O. Box 267	Wickliffe	42087
Barren	(270) 651-2026	117-2B North Public Square	Glasgow	42141
Bath	(606) 674-6382	P.O. Box 688	Owingsville	40360
Bell	(606) 337-2720	P.O. Box 255	Pineville	40977
Boone	(859) 334-2181	P.O. Box 388	Burlington	41005
Bourbon	(859) 987-2152	Courthouse, Room 15, 301 Main Street	Paris	40361
Boyd	(606) 739-5173	P.O. Box 434	Catlettsburg	41129
Boyle	(859) 238-1104	Courthouse, 321 West Main Street	Danville	40422
Bracken	(606) 735-2228	P.O. Box 310	Brooksville	41004
Breathitt	(606) 666-7973	1137 Main Street	Jackson	41339
Breckinridge	(270) 756-5154	P.O. Box 516	Hardinsburg	40143
Bullitt	(502) 543-7480	P.O. Box 681	Shepherdsville	40165
Butler	(270) 526-3455	P.O. Box 538	Morgantown	42261
Caldwell	(270) 365-7227	Courthouse, Room 8, 100 E. Market Street	Princeton	42445
Calloway	(270) 753-3482	101 South Fifth Street	Murray	42071
Campbell	(859) 292-3871	Courthouse, Fourth and York Streets	Newport	41071
Carlisle	(270) 628-5498	P.O. Box 206	Bardwell	42023
Carroll	(502) 732-5448	Courthouse, 440 Main Street	Carrollton	41008
Carter	(606) 474-5663	Courthouse, Room 214	Grayson	41143
Casey	(606) 787-7621	P.O. Box 38	Liberty	42539
Christian	(270) 887-4115	P.O. Box 96	Hopkinsville	42241
Clark	(859) 745-0250	Courthouse, 34 South Main Street	Winchester	40391
Clay	(606) 598-3832	122 Town Square	Manchester	40962
Clinton	(606) 387-5938	P.O. Box 186	Albany	42602
Crittenden	(270) 965-4598	Courthouse, 107 South Main Street	Marion	42064
Cumberland	(270) 864-5161	P.O. Box 431	Burkesville	42717
Daviess	(270) 685-8474	Courthouse, Room 102, 212 St. Ann Street	Owensboro	42303
Edmonson	(270) 597-2381	P.O. Box 37	Brownsville	42210-0037
Elliott	(606) 738-5090	P.O. Box 690	Sandy Hook	41171
Estill	(606) 723-4569	Courthouse, Room 104, 130 Main Street	Irvine	40336
Fayette	(859) 246-2722	166 North Martin Luther King Blvd.	Lexington	40507
Fleming	(606) 845-1401	P.O. Box 94	Flemingsburg	41041
Floyd	(606) 886-9622	P.O. Box 3125	Prestonsburg	41653
Franklin	(502) 875-8780	Courthouse Annex, 313 West Main Street	Frankfort	40601
Fulton	(270) 236-2548	Courthouse, 201 Moulton Street	Hickman	42050
Gallatin	(859) 567-5621	P.O. Box 883	Warsaw	41095
Garrard	(859) 792-3291	Courthouse, 15 Public Square	Lancaster	40444
Grant	(859) 824-6511	Courthouse, 101 North Main Street	Williamstown	41097
Graves	(270) 247-3301	101 E South St., P. O. Box 5	Mayfield	42066
Grayson	(270) 259-4838	Courthouse, 10 Public Square	Leitchfield	42754
Green	(270) 932-7518	103 South First Street	Greensburg	42743
Greenup	(606) 473-9984	Courthouse, Room 209, Main Street	Greenup	41144
Hancock	(270) 927-6846	P.O. Box 523	Hawesville	42348
Hardin	(270) 765-2129	P.O. Box 70	Elizabethtown	42702
Harlan	(606) 573-1990	P.O. Box 209	Harlan	40831
Harrison	(859) 234-7133	P.O. Box 53	Cynthiana	41031
Hart	(270) 524-2321	P.O. Box 566	Munfordville	42765
Henderson	(270) 827-6024	P.O. Box 2003	Henderson	42419-2003
Henry	(502) 845-5740	P.O. Box 11, 23 South Property Road	New Castle	40050
Hickman	(270) 653-5521	Courthouse, 110 East Clay Street	Clinton	42031
Hopkins	(270) 821-3092	25 East Center Street	Madisonville	42431
Jackson	(606) 287-7634	P.O. Box 249	McKee	40447
Jefferson	(502) 574-6380	504 Fiscal Court Bldg., 531 Court Place	Louisville	40202
Jessamine	(859) 885-4931	P.O. Box 530	Nicholasville	40356
Johnson	(606) 789-2564	Courthouse, Second Floor, 229 Court Street	Paintsville	41240
Kenton	(859) 491-2728	303 Court Street, Room 210	Covington	41011
Knott	(606) 785-5569	P.O. Box 1021	Hindman	41822
Knox	(606) 546-4113	P.O. Box 1509	Barbourville	40906
Larue	(270) 358-4202	Courthouse, 209 West High Street	Hodgenville	42748
Laurel	(606) 864-2889	Courthouse, Room 101, 101 South Main Street	London	40741

COUNTY PVA PHONE NUMBERS AND ADDRESSES

Continued

County	Phone Number	Address	City	ZIP Code
Lawrence	(606) 638-4743	122 South Main Cross Street	Louisa	41230
Lee	(606) 464-4105	P.O. Box 1008	Beattyville	41311
Leslie	(606) 672-2456	P.O. Box 1891	Hyden	41749
Letcher	(606) 633-2182	Courthouse, 156 Main Street, Suite 105	Whitesburg	41858
Lewis	(606) 796-2622	P.O. Box 490	Vanceburg	41179
Lincoln	(606) 365-4550	201 East Main Street	Stanford	40484
Livingston	(270) 928-2524	P.O. Box 77	Smithland	42081
Logan	(270) 726-8334	P.O. Box 307	Russellville	42276
Lyon	(270) 388-7271	P.O. Box 148	Eddyville	42038
McCracken	(270) 444-4712	Courthouse Annex, 621 Washington Street	Paducah	42003
McCreary	(606) 376-2514	P.O. Box 609	Whitley City	42653
McLean	(270) 273-3291	P.O. Box 246	Calhoun	42327
Madison	(859) 623-5410	Courthouse, Room 60, 101 West Main Street	Richmond	40475-1436
Magoffin	(606) 349-6198	P.O. Box 148	Salyersville	41465
Marion	(270) 692-3401	Courthouse, 120 West Main Street	Lebanon	40033
Marshall	(270) 527-4728	1101 Main Street	Benton	42025
Martin	(606) 298-2807	P.O. Box 341	Inez	41224
Mason	(606) 564-3700	220 1/2 Sutton Street	Maysville	41056
Meade	(270) 422-2178	516 Fairway Drive, Courthouse Complex, Suite 3	Brandenburg	40108
Menifee	(606) 768-3514	P.O. Box 36	Frenchburg	40322
Mercer	(859) 734-6330	P.O. Box 244	Harrodsburg	40330
Metcalfe	(270) 432-3162	P.O. Box 939	Edmonton	42129
Monroe	(270) 487-6401	P.O. Box 486	Tompkinsville	42167
Montgomery	(859) 498-8710	Courthouse Annex, 44 West Main Street	Mt. Sterling	40353
Morgan	(606) 743-3349	P.O. Box 57	West Liberty	41472
Muhlenberg	(270) 338-4664	P.O. Box 546	Greenville	42345
Nelson	(502) 348-1810	113 East Stephen Foster Avenue	Bardstown	40004
Nicholas	(859) 289-3735	P.O. Box 2	Carlisle	40311
Ohio	(270) 298-4433	P.O. Box 187	Hartford	42347
Oldham	(502) 222-9320	100 East Main Street	LaGrange	40031
Owen	(502) 484-5172	P.O. Box 337	Owenton	40359
Owsley	(606) 593-6265	P.O. Box 337	Booneville	41314
Pendleton	(859) 654-6055	Courthouse, Room 2, 233 Main Street	Falmouth	41040
Perry	(606) 436-4914	481 Main Street	Hazard	41701
Pike	(606) 432-6201	146 Main Street, Suite 303	Pikeville	41501
Powell	(606) 663-4184	P.O. Box 277	Stanton	40380
Pulaski	(606) 679-1812	P.O. Box 206	Somerset	42502
Robertson	(606) 724-5213	P.O. Box 216	Mt. Olivet	41064
Rockcastle	(606) 256-4194	P.O. Box 977	Mt. Vernon	40456
Rowan	(606) 784-5512	627 East Main Street	Morehead	40351
Russell	(270) 343-4395	P.O. Box 224	Jamestown	42629
Scott	(502) 863-7885	Courthouse, 101 East Main Street	Georgetown	40324
Shelby	(502) 633-4403	501 Washington Street	Shelbyville	40065
Simpson	(270) 586-4261	P.O. Box 424	Franklin	42135
Spencer	(502) 477-3207	P.O. Box 425	Taylorsville	40071
Taylor	(270) 465-5811	Courthouse, 203 South Court Street	Campbellsville	42718
Todd	(270) 265-5614	P.O. Box 593	Elkton	42220
Trigg	(270) 522-3271	P.O. Box 1776	Cadiz	42211
Trimble	(502) 255-3592	P.O. Box 131	Bedford	40006
Union	(270) 389-1933	P.O. Box 177	Morganfield	42437
Warren	(270) 843-3268	P.O. Box 1269, 429 Tenth Avenue East	Bowling Green	42102-1269
Washington	(859) 336-5420	P.O. Box 189	Springfield	40069
Wayne	(606) 348-6621	109 North Main Street	Monticello	42633
Webster	(270) 639-7016	P.O. Box 88	Dixon	42409
Whitley	(606) 549-6008	P.O. Box 462	Williamsburg	40769
Wolfe	(606) 668-6923	P.O. Box 155	Campton	41301
Woodford	(859) 873-4101	Courthouse, Room 108, 103 Main Street	Versailles	40383

DIVISION OF STATE VALUATION, FRANKFORT 40620: (502) 564-8160

Go to www.revenue.ky.gov to download forms.