

INSTRUCTIONS FOR FORM 740-V ELECTRONIC FILING PAYMENT VOUCHER

2007

Do I need to use a payment voucher?

- If you owe tax on your 2007 electronic Kentucky return, send **only** the payment voucher with your payment. You must pay the amount you owe by April 15, 2008, to avoid interest and penalties.
- If your 2007 electronic Kentucky return shows a refund or no tax due, do not use the payment voucher.

Why use a payment voucher?

- **The Department of Revenue no longer issues statements of liability prior to the April 15 deadline for payment.**
- For balance due returns, taxpayers should complete Form 740-V and submit it along with payment. To avoid penalties and interest, payments should be postmarked on or before April 15, 2008.
- The use of Form 740-V, Kentucky Electronic Payment Voucher, will help process your payment more accurately and efficiently. **Do not send a copy** of your electronically filed return with payment of tax due.

How do I prepare my payment?

- Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash.
- If your name and address are not printed on your check or money order, write them on the check.
- Write your Social Security number, daytime phone and "2007 Form 740" on your payment.

How do I prepare the payment voucher?

- Enter your Social Security number in box 1 and the first four letters of your last name in box 2. See examples below.

Name	Enter	Name	Enter
John Brown	BROW	Juan DeJesus	DEJE
Joan A. Lee	LEE	Jean McCarthy	MCCA
John O'Neill	ONEI	Pedro Torres-Lopez	TORR

- If you are filing a joint or combined return, enter your spouse's Social Security number in box 3.
- Enter your name(s) and address in box 4.
- Enter the amount of the payment you are making in box 9.

How do I send in my payment and the payment voucher?

- Detach the payment voucher at the perforation below.
- Do not attach the payment voucher and the payment to each other.
- Mail your payment and payment voucher to: **Kentucky Department of Revenue, Frankfort, KY 40619-0008.**

740-V

42A740-S23

Department of Revenue



2007

- **Do Not send a copy** of your electronically filed return with payment of tax due. Please use Form 740-V to submit your payment.

**KENTUCKY
ELECTRONIC PAYMENT VOUCHER**

1 Enter your Social Security number 	2 Enter the first four letters of your last name 	6 Additional Tax Due (Form 740, line 40) \$
3 If a joint or combined return, enter your spouse's Social Security number 	4 Last Name 	7 Interest, File Late and Pay Late Penalties \$
5 Daytime Telephone Number 	Mailing Address (Number and Street or P.O. Box) 	8 Estimated Tax Penalty (Form 2210-K) \$
	City, State and ZIP Code 	9 Total Payment \$

Mail to: Kentucky Department of Revenue, Frankfort, KY 40619-0008.