

INSTRUCTIONS FOR KENTUCKY FORM 740-V ELECTRONIC FILING PAYMENT VOUCHER

2016

Who should use a payment voucher?

If you owe tax on your electronically filed 2016 individual income tax return, complete Form 740-V.

- Mail Form 740-V and your payment to the address listed on the payment voucher.
- Do not include a copy of your electronically filed return with Form 740-V and payment.

The Department of Revenue does not issue statements of liability prior to the April 18 deadline for payment.

To avoid penalties and interest, payments should be postmarked on or before April 18, 2017.

How to prepare your payment:

Make your check or money order payable to the **Kentucky State Treasurer**. Do not send cash. Be sure to write your name, address, Social Security number, and "2016 Form 740" on the check or money order.

Preparing your payment voucher:

- Enter your Social Security number in the boxes above "Your Social Security Number." If married filing jointly or on a combined return, enter spouse's Social Security number in the boxes above "Spouse's Social Security Number."
- Enter your name(s) in the boxes identified as "Last Name/Your First Name/Spouse's Name." The name on your voucher should match the name listed on your income tax return.
- Enter your mailing address on the appropriate lines.
- Enter the amount of additional tax due from Form 740, Line 37 (Form 740-NP, Line 37) in the boxes identified as "Additional Tax Due."
- Enter the amount of interest and penalty calculated from Form 740, Line 39 (Form 740-NP, Line 39) in the boxes identified as "Interest, File Late and Pay Late Penalties."

Sending your payment with payment voucher:

Detach the payment voucher at the dotted line below. Do not attach the payment voucher to the check or money order.

Mail your payment and voucher to: **Kentucky Department of Revenue, Frankfort, KY 40620-0011.**

✂ DETACH HERE AND MAIL VOUCHER WITH YOUR PAYMENT ✂

FORM 740V(9-16)

Kentucky Electronic Payment Voucher

2016

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YOUR SOCIAL SECURITY NUMBER

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SPOUSE'S SOCIAL SECURITY NUMBER

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LAST NAME

YOUR FIRST NAME

SPOUSE'S NAME

NUMBER AND STREET OR P.O. BOX		
CITY, TOWN OR POST OFFICE	STATE	ZIP CODE

Additional Tax Due

Interest, File Late and
Pay Late Penalties

Total Payment

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Make check payable to: **Kentucky State Treasurer**
Mail to: **Kentucky Department of Revenue**
Frankfort, KY 40620-0011

DO NOT ATTACH CHECK TO VOUCHER

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