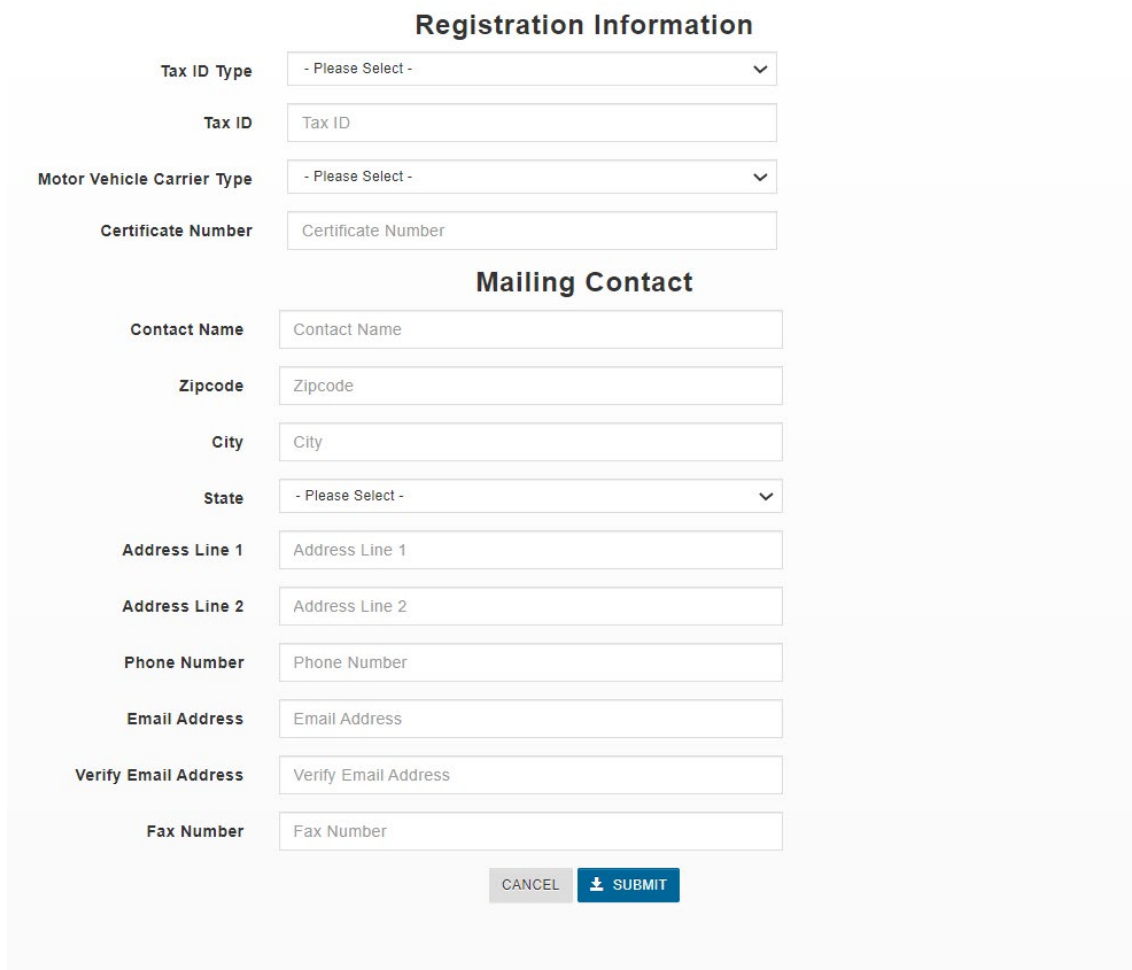


Motor Vehicle Rental Rideshare registration instructions

1. Go to <https://rideshare.ky.gov/tars/register>
2. Enter registration information then click submit.

Tax ID – **Do not use any special characters or letters, only enter numerical 9 digits.** This will become your Username. **DO NOT** use your SS#.



The form is titled "Registration Information" and "Mailing Contact". It contains several input fields and dropdown menus. The "Registration Information" section includes fields for Tax ID Type (dropdown), Tax ID (text), Motor Vehicle Carrier Type (dropdown), and Certificate Number (text). The "Mailing Contact" section includes fields for Contact Name, Zipcode, City, State (dropdown), Address Line 1, Address Line 2, Phone Number, Email Address, Verify Email Address, and Fax Number. At the bottom, there are two buttons: "CANCEL" and "SUBMIT".

| Registration Information   |                    |
|----------------------------|--------------------|
| Tax ID Type                | - Please Select -  |
| Tax ID                     | Tax ID             |
| Motor Vehicle Carrier Type | - Please Select -  |
| Certificate Number         | Certificate Number |

| Mailing Contact      |                      |
|----------------------|----------------------|
| Contact Name         | Contact Name         |
| Zipcode              | Zipcode              |
| City                 | City                 |
| State                | - Please Select -    |
| Address Line 1       | Address Line 1       |
| Address Line 2       | Address Line 2       |
| Phone Number         | Phone Number         |
| Email Address        | Email Address        |
| Verify Email Address | Verify Email Address |
| Fax Number           | Fax Number           |

CANCEL SUBMIT

Motor Vehicle Carrier Type and Certificate Number - If you do not know this information, contact the Transportation Cabinet at: [drive.ky.gov](http://drive.ky.gov) | [How Can We Help?](#)

The image shows a web form with two main sections: "Registration Information" and "Mailing Contact".

**Registration Information:**

- Tax ID Type: - Please Select - (dropdown)
- Tax ID: Tax ID (text input)
- Motor Vehicle Carrier Type: - Please Select - (dropdown, highlighted with a red box)
- Certificate Number: Certificate Number (text input)

**Mailing Contact:**

- Contact Name: Contact Name (text input)
- Zipcode: Zipcode (text input)
- City: City (text input)
- state: - Please Select - (dropdown)
- Address Line 1: Address Line 1 (text input)
- Address Line 2: Address Line 2 (text input)
- Phone Number: Phone Number (text input)
- Email Address: Email Address (text input)
- Verify Email Address: Verify Email Address (text input)
- Fax Number: Fax Number (text input)

At the bottom of the form are two buttons: "CANCEL" and "SUBMIT".

- An email will be immediately sent to the email address entered that provides your Username and Temporary Password. Follow the link provided to complete registration.

The image shows an email notification with a dark header and a white body.

**Header:** Ride Share Username and Password

**Body:**

- Left side: A blue circular profile picture placeholder.
- Right side: Action buttons for "Reply", "Reply All", "Forward", and a menu icon (three dots).
- Main text: "The Kentucky Motor Vehicle Rental/Ride Share Excise Tax Account registration for [redacted] is now active in the Tax Application for Ride Share. Please follow the instructions below to log into your account and complete the application process."
- Username: [redacted]
- Password: [redacted]
- Note: "\*You will be prompted to immediately change your password upon initial login."
- Disclaimer: "NOTE: Please do not reply to this email. This email is an automated notification, which is unable to receive replies."
- Privacy Notice: "Privacy Notice: This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies."

4. Enter Username and Temporary Password.

Ride Sharing

### Motor Vehicle Rental/Ride Sharing Excise Tax

A service of the [Kentucky Department of Revenue](#)

Please call Kentucky Department of Revenue's Section at 502-564-3853 to reset a login and password. After receiving your login credentials, login to file your monthly motor vehicle rental/ride sharing excise tax report.

Call 502-564-3853 for assistance.


Please log in

User Name

Password

[LOGIN](#)

5. Create a new password then click "Save New Password"

 **REVENUE**

[Home](#) [Message of the Day](#) [Ride Share Tax Reporting](#) [My Account](#) [Logout](#)

Home [PAGE HELP](#) [HOW DO I?](#) [INSTRUCTIONS](#)

#### Account Settings

Your password was reset by Kentucky Department of Revenue. You must create a new password before continuing. Enter the password given to you by Kentucky Department of Revenue in the Current Password field.

**Current Password**

**New Password**

**Confirm New Password**

[← HOME](#) [SAVE NEW PASSWORD](#)

6. Validate Mailing Address then click “Save Mailing Address”

The screenshot shows the 'Validate Mailing Address' page on the REVENUE website. The page has a dark blue header with the REVENUE logo and navigation links: Home, Ride Sharing, Message of the Day, Ride Share Tax Reporting, My Account, and Logout. Below the header, there is a breadcrumb trail: Home / Validate Mailing Address. The main content area is titled 'Validate Mailing Address' and contains a message: 'Please take a moment and validate your Mailing Address and make any necessary changes. Press below Save Mailing Address button to continue.' The form includes the following fields: Contact Name, Address Line1, Address Line2, City, Zip Code, State (a dropdown menu), Phone Number, Fax Number, and Email Address. A blue button labeled 'SAVE MAILING ADDRESS' is positioned at the bottom center of the form.

7. Click “Registration Information” to complete Registration and submit to the Kentucky Department of Revenue. Your application must be approved before you can file begin filing monthly returns.

The screenshot shows the 'My Account' menu on the REVENUE website. The page has a dark blue header with the REVENUE logo and navigation links: Home, Ride Sharing, Message of the Day, Ride Share Tax Reporting, My Account, and Logout. Below the header, there is a breadcrumb trail: Home. The main content area is titled 'My Account' and contains a list of links: Change Password, Payment Information, Messages, and Registration Information. The 'Registration Information' link is highlighted with a red box.

## 8. Enter Registration Information

“Begin Date” is the date you began rental or ride share activity in Kentucky.

When you have completed the application and are ready to submit, check the certification box. Select “Save Customer” to save information and return later to submit the application if needed.

**REVENUE**

Message of the Day | Ride Share Tax Reporting | My Account | Logout

### Edit Customer

PAGE HELP | HOW DO I? | INSTRUCTIONS

#### Registration Information

Tax ID Type: [Dropdown]  
Tax ID: [Text]  
Motor Vehicle Carrier Type: [Dropdown]  
Certificate Number: [Text]  
Reason For Completing this application: [Dropdown]  
Legal Business Name: [Text]  
Do you operate this business under any other name (DBA): [Dropdown]  
Other Business Name: [Text]  
Begin Date: [Calendar]  
Does or will your company have the capability to Premit payments by electronic funds transfer?: [Dropdown]  
Does or will your company have the capability to submit data via electronic filing programs?: [Dropdown]  
If yes, will payment be remitted from a bank located outside the U.S.?: [Dropdown]  
Type of current ownership: [Dropdown]  
Copy of Partnership Agreement: [Choose File] No file chosen  
Date of Incorporation: [Calendar]  
State of Incorporation: [Dropdown]  
Does the applicant have any interest in any current or former Department of Vehicle Registration or had any certificate suspended, cancelled, or revoked: [Dropdown]  
Explanation: [Text Area]

Corporate Officers | Contacts | Previous Ownerships | Mailing Contacts | Other Account Numbers

RESET | EXCEL

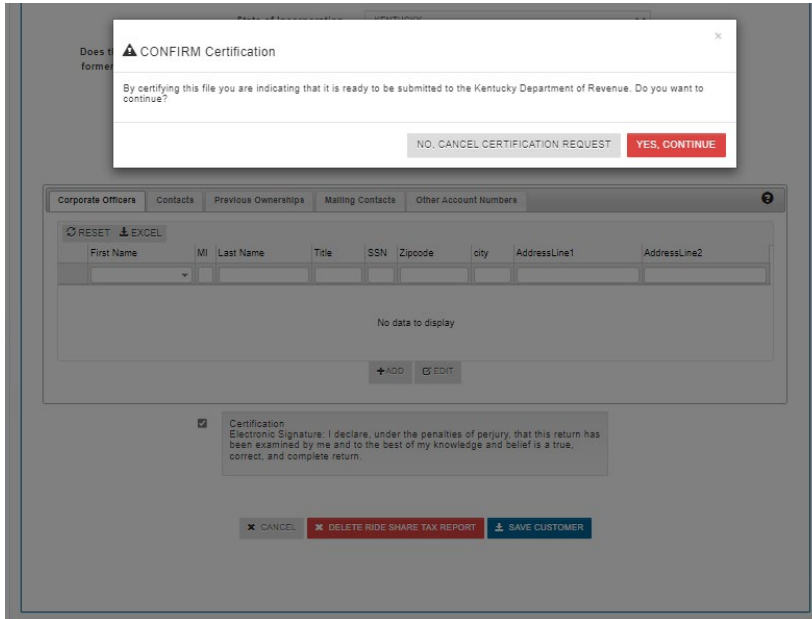
| First Name         | MI | Last Name | Title | SSN | Zipcode | city | AddressLine1 | AddressLine2 |
|--------------------|----|-----------|-------|-----|---------|------|--------------|--------------|
| No data to display |    |           |       |     |         |      |              |              |

+ADD | EDIT

Certification  
Electronic Signature: I declare, under the penalties of perjury, that this return has been examined by me and to the best of my knowledge and belief is a true, correct, and complete return.

CANCEL | DELETE RIDE SHARE TAX REPORT | SAVE CUSTOMER

9. Click “Yes, Continue”



10. The Department of Revenue will review and process. You will receive an email after Registration is approved. For questions call 502-564-3853 or email [KRC.WEBResponseMotorFuels@ky.gov](mailto:KRC.WEBResponseMotorFuels@ky.gov)

Ride Share Account Application Approved

Your application for Kentucky Motor Vehicle Rental/Ride Share Excise Tax Account has been approved. Please click to review our website for filing instructions and FAQs.

NOTE: Please do not reply to this email. This email is an automated notification, which is unable to receive replies.

Privacy Notice: This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies.