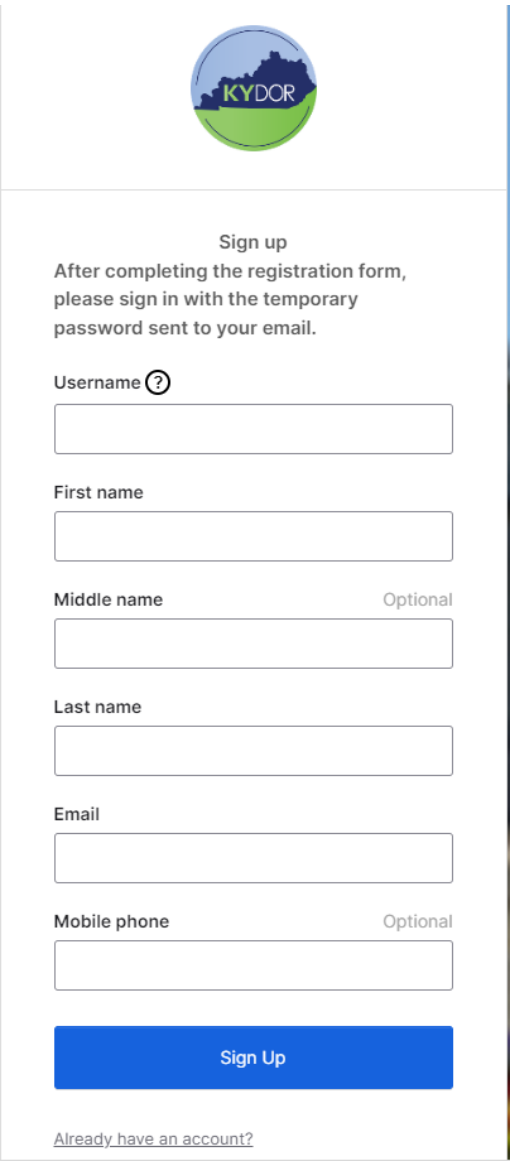
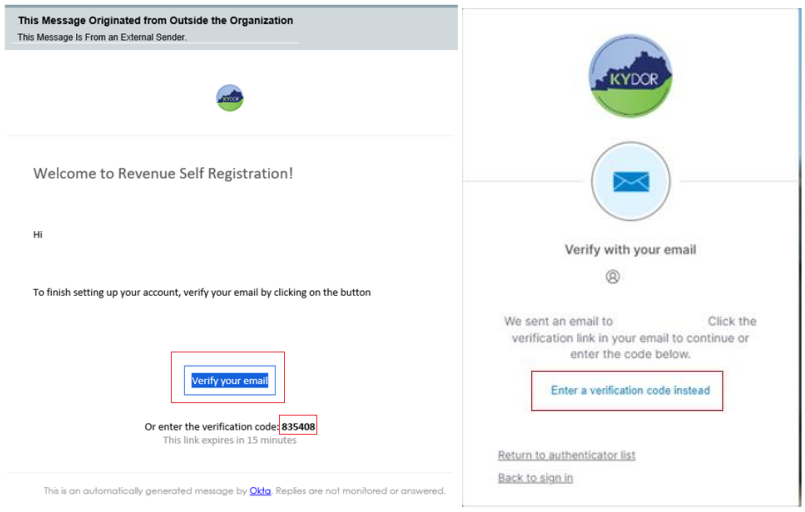
Motor Vehicle Rental Rideshare Registration instructions

Go to https://id-rev.ky.gov/home/bookmark/0oakiz8wipiQTcuBw4h7/2557

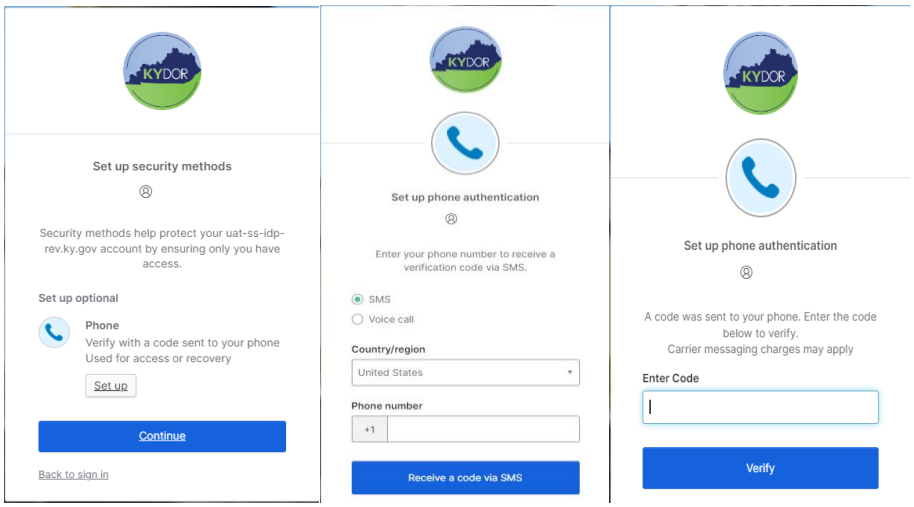
1. Complete “Sign up” form.
    a. Username is newly created here.
    b. Click “Sign Up”.



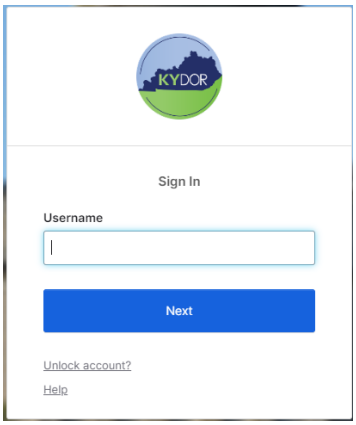
2. An email will be sent to the email address provided with a verification code (below left). Click "Verify your email" from email or click "Enter verification code" (below right) and use verification code from email.

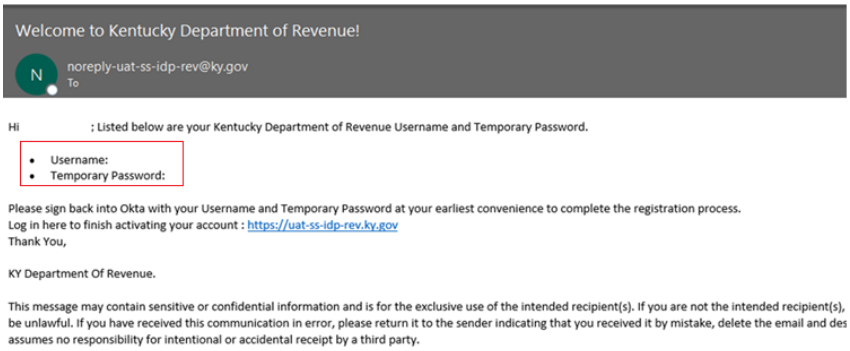


3. Set up Phone is optional. To verify phone, click "Setup", enter phone #. Enter code that is sent to phone, click "Verify".

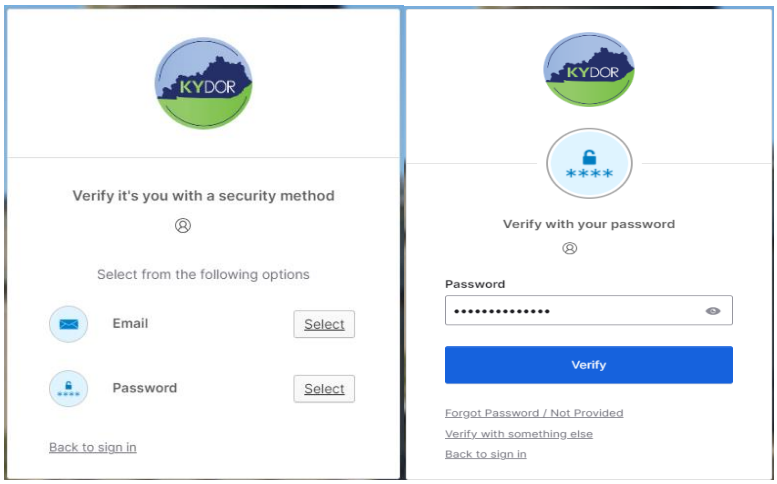


4. Enter Username that you just created, click next. Another email will be sent to your email address with temporary password (below right).

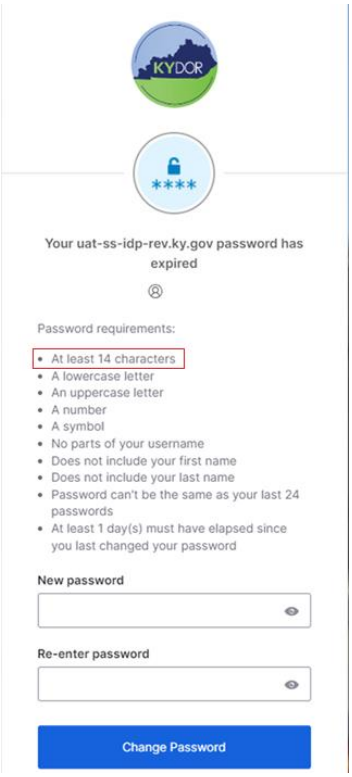




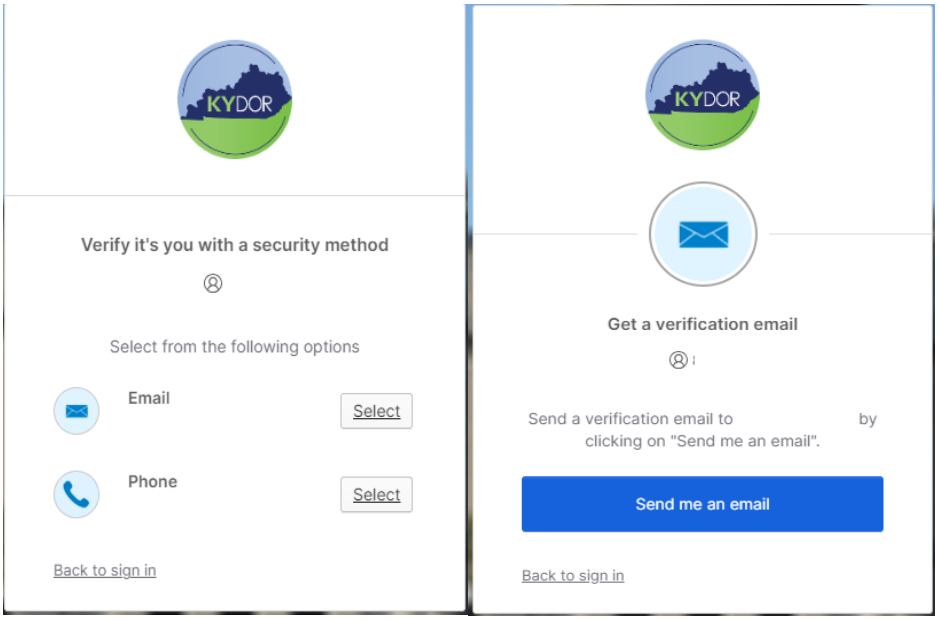
5. Click “Select” for Password, enter temporary password from email, click “Verify”.



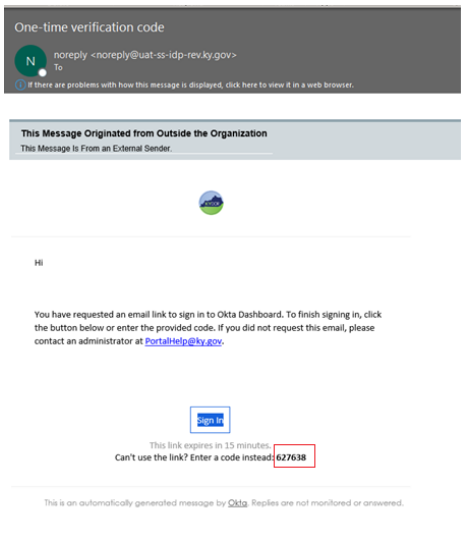
6. The process requires you to create a new password (the temp password immediately expires). Must be at least 14 characters. An email stating “the password was changed” will be sent.

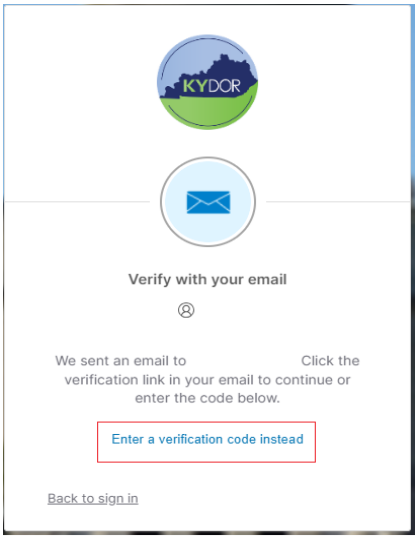


7. System will re-verify after password update. Click Select on “Email” then “Send me an email” or Click Select on “Phone” to receive a code if phone was setup.

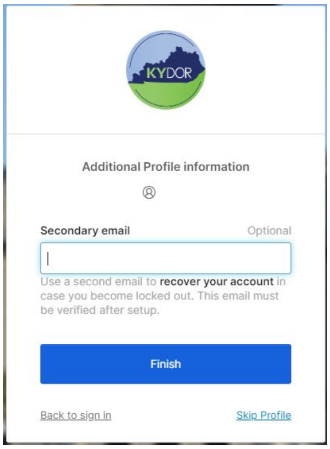


8. From the email (below left), click “Sign in” or use the code provided (below right).
    a. If clicked to verify by phone, enter code that was sent to phone.

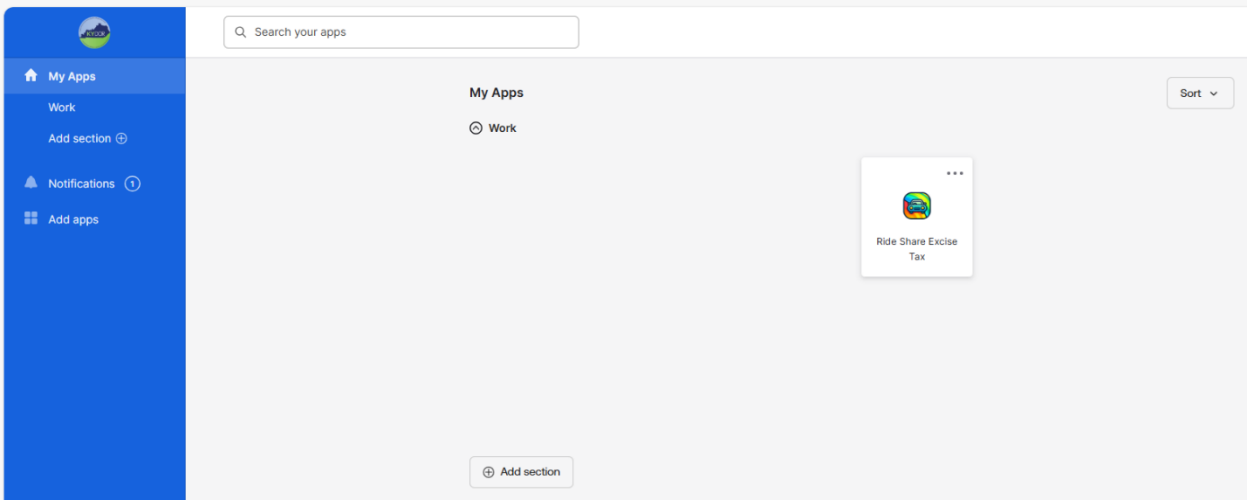




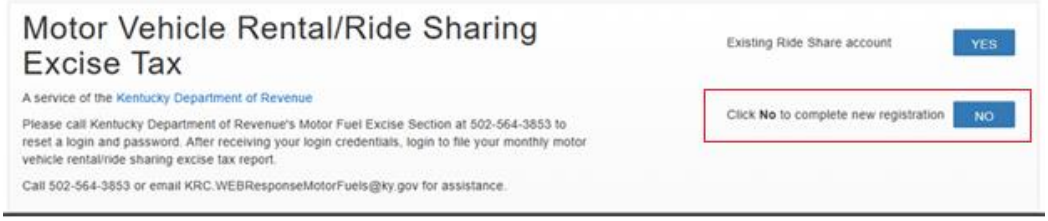
9. Secondary email is optional.



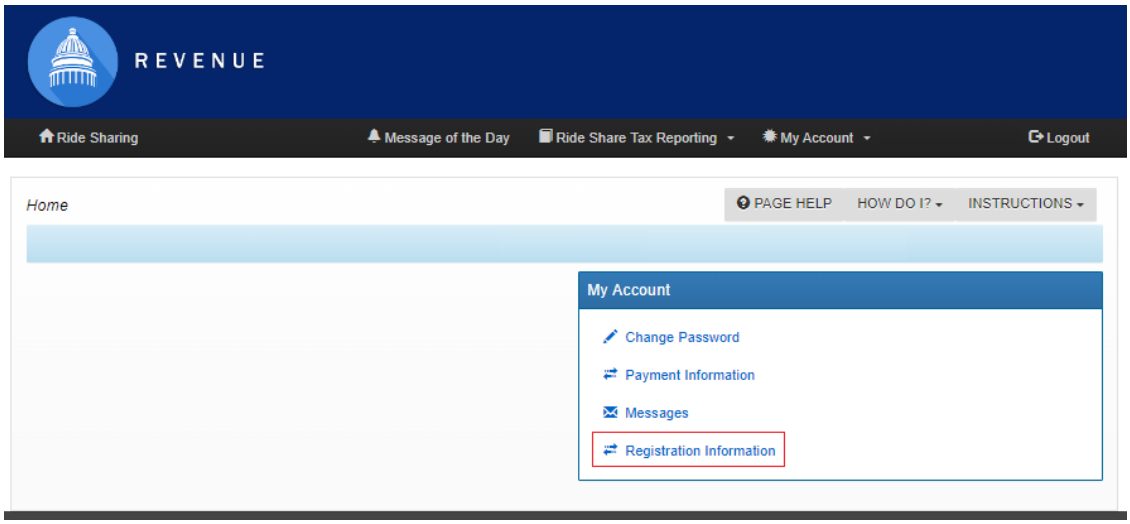
10. You are now at the dashboard for “My Apps”. Click the “Rideshare” app.



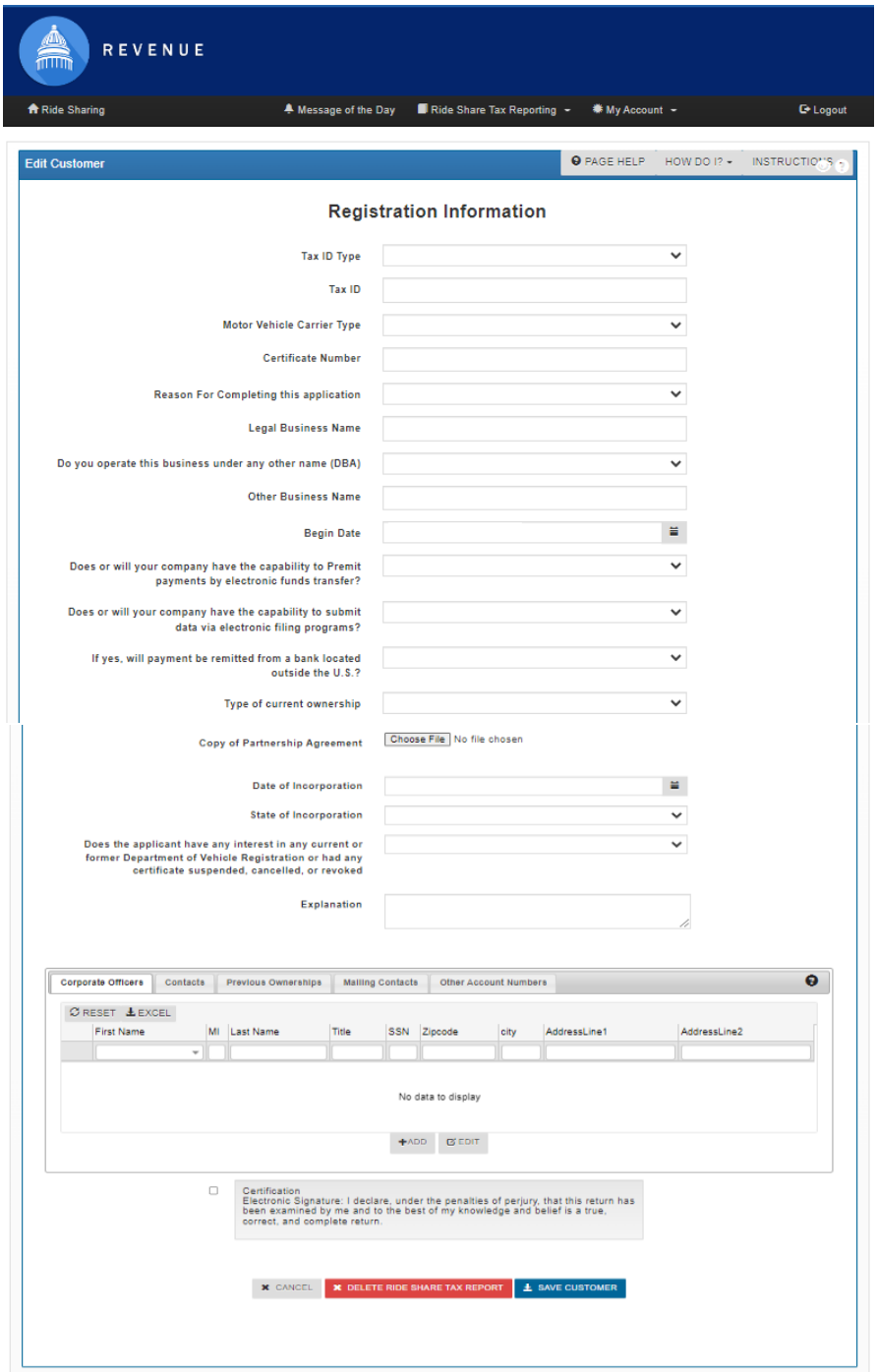
11. Click “No” to continue with the Ride Share registration.



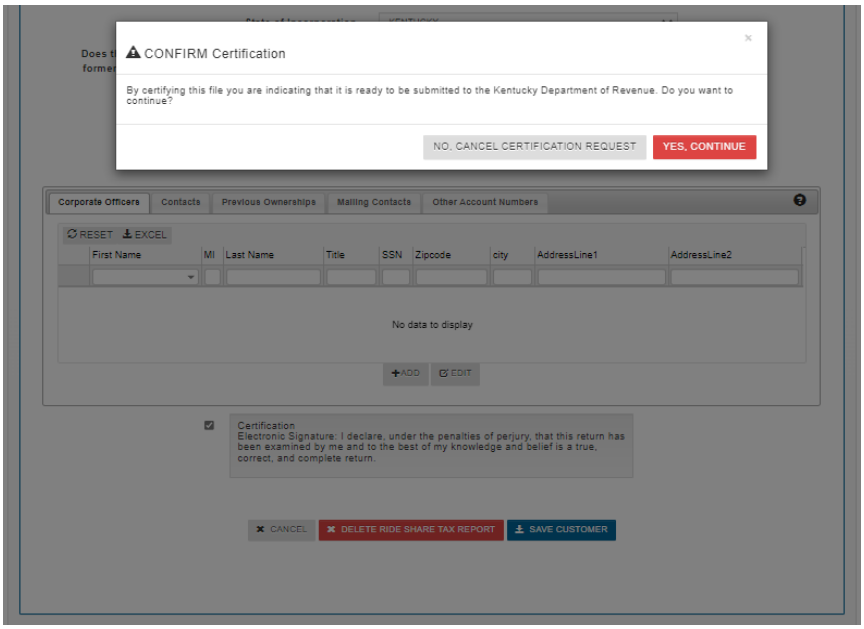
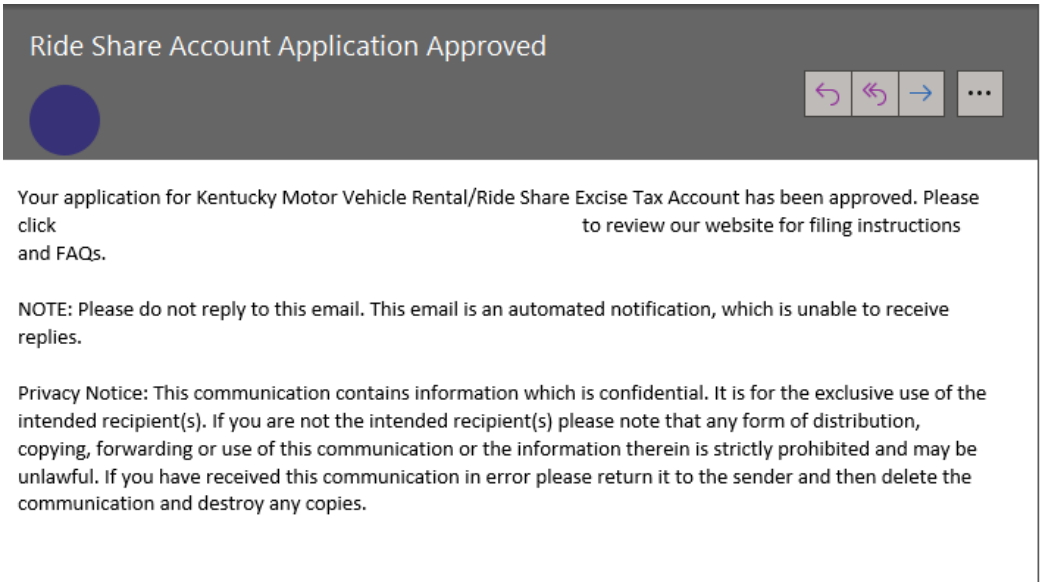
12. You are now at the Ride Share tax filing home screen. Click “Registration Information” to complete Registration and submit to the Kentucky Department of Revenue. Your application will be reviewed and approved before you can begin filing monthly returns.



13. Enter registration information then click the certification box to certify.
    a. Tax ID – Do not use any special characters or letters, only enter numerical 9 digits. DO NOT use your SS#.
    b. Motor Vehicle Carrier Type and Certificate Number - If you do not know this information, contact the Transportation Cabinet at (502) 564-1257 or: Vehicle Registration & Renewals - DRIVE
    c. "Begin Date" is the date you began ride share activity in Kentucky.
    d. Click the certification checkbox to certify and submit registration.



14. Click “Yes, Continue”



15. The Department of Revenue will review and process. You will receive an email after Registration is approved. For questions call 502-564-3853 or email KRC.WEBResponseMotorFuels@ky.gov