

Cigarette - EDI Guide FAQ

Question: Who is required to file electronically?

Answer: All cigarette licensees, PACT Act filers, and Manufacturers/First Importers are required to file electronically.

Question: What do I report for the ReportingJurisdictionStickCnt element for the SchPack Beginning Inventory?

Answer: If you are an instate Kentucky Wholesaler, report all cigarette inventories, unstamped and stamped for all jurisdictions. For Nonresident Wholesalers, **ONLY** report cigarette transactions from/to a Kentucky location as well as transactions from/to a non-Kentucky location where the product is Kentucky tax paid.

Question: What do I report for the BegInventory element for the SchUnaffixedStampReport Beginning Inventory?

Answer: If you are an instate Kentucky Wholesaler, report all unaffixed cigarette tax stamps for Kentucky and for all jurisdictions. For Nonresident Wholesalers, **ONLY** report unaffixed Kentucky cigarette tax stamps.

Question: What schedule do I use for the TypeofSchedule element when reporting receipts and disbursements to/from a Kentucky licensee?

Answer: You will use Schedule 1B and 2B. Schedule 1B will be used when receiving from a Cigarette licensee. Schedule 2B is only to be used when disbursing product to another Cigarette licensee.

Question: What schedule do I use for the TypeofSchedule element when reporting receipts and disbursements to/from a Kentucky Subjobber?

Answer: When reporting a receipt from a Subjobber, you will use schedule 1B. You will use schedule 2B when reporting disbursements to a Subjobber.

Question: When do I use Schedule 2B to report a disbursement?

Answer: Schedule 2B is only used if the customer is a Cigarette licensee.

Question: I am a cigarette manufacturer/first importer and I receive product back from a company that is not physically located within Kentucky, do I need to report returns from non-resident companies?

Answer: Yes, Manufacturers/First Importers should report all Kentucky stamped product returned to them, regardless of the location of the company that returned the product.

Question: Do I report all cigarette transactions?

Answer: Yes, report all cigarette transactions. Not all transactions will be displayed on the cover page but the information will be there for review.