

File Your Annual Taxes in the New MyTaxes Portal

Your Login Information

Your new username is:

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The new business tax portal, MyTaxes.ky.gov, was implemented on March 14, 2025 and replaces the previous OneStop online filing system for sales and use tax, transient tax, and waste tire fee.

Our records indicate your business is scheduled to file returns on an annual basis. This email notification is a reminder to set up the MyTaxes portal account prior to filing the annual sales tax return for the December 2025 filing period, which is due by January 20, 2026.

Please use this information to log in to MyTaxes and create a new password. Maintain your login information and keep it secure for future use. **Do not share or forward this email.**

*Note, you will need to type in your username manually – copy and paste will not work.

Steps to Log In to MyTaxes

You are considered a "migrated user" of MyTaxes. We have migrated your user account to maintain your previous access and associated (linked) businesses. You will have to perform an additional sign-in step the first time you log in to MyTaxes.

- 1. Visit MyTaxes.ky.gov and click the "Log In Now" button.
- 2. Enter your username and click the "Next" button.

- 3. The next screen says, "Verify it's you..." Be sure to click "Password."
- 4. On the next screen, click the "Forgot Password/Not Provided" link the first time you log in to MyTaxes.
- 5. Click "Send me an email" to receive a code to reset your password.
- 6. You will receive an email with a code. Click the "Reset Password" button in the email or go to MyTaxes and enter the code to receive a prompt to create a new password. Create a new password to complete the password reset process.
- 7. To continue signing in, click the "Send me an email" button and navigate to your email to retrieve the one-time verification code or use the "Sign in" button in the email.
- 8. Continue the verification process until you reach the MyTaxes dashboard.
- 9. When prompted with "Verify it's you..." select Password.

Please visit the <u>MyTaxes Resource Center</u> for detailed Quick Reference Guides. You will not need to use the "Forgot Password/Not Provided" link the next time you log in unless you have forgotten your password. However, to enhance security, you will go through a multi-step verification each time you log in.

The Customer Contact Center is available by phone at <u>502-764-5555</u> for help with passwords or other system access issues.





You can call our Customer Contact Center with questions, at 502-764-5555.

Visit our websites:

Revenue.ky.gov | TaxAnswers.ky.gov

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