

MyTaxes is Now Available

The new Business Tax Portal, <u>MyTaxes.ky.gov</u>, is now available. The following taxes can be found in MyTaxes:

Sales & Use, Corporation Income (Corp)/Limited Liability Entity (LLE), Telecom, Withholding, Utilities Gross Receipts License Tax (UGRLT), Non-Resident Withholding (NRWH), Commercial Mobile Radio Service (CMRS), Tire, and Transient.

Your Login Information

If you haven't yet logged into MyTaxes, please use this information to sign in and create a new password. Keep your login details secure. **Do not share or forward this email.** Passwords will expire every 90 days and will need to be reset at that time.

Your username is:

*Note, you will need to type in your username manually – copy and paste will not work.

Steps to Log In to MyTaxes

As a migrated MyTaxes user, you'll need to complete an extra sign-in step on your first login:

Visit MyTaxes.ky.gov and click the "Log in Now" button.

- 1. Enter your username and click the " $\mbox{\bf Next"}$ button.
- 2. When prompted with "Verify it's you..." select Password.
- 3. Click the "Forgot Password/Not Provided" link.
- 4. Click "Send me an email" to receive a code to reset your password.
- In the email, click the reset password link or enter the code on MyTaxes and create a new password.
- 6. After resetting, click the "Send me an email" button and get a one-time verification code by email or use the "Sign in" button in the email.
- 7. Enter the code to complete verification and access your dashboard.

You'll find detailed guides in the <u>MyTaxes Resource Center</u>. After this first-time setup, you won't need to click "Forgot Password/Not Provided" again – unless you've forgotten your password – but you will still go through multi-step verification at each login for added security.

The Customer Contact Center is available by phone at <u>502-764-5555</u> or by email at <u>portalhelp@ky.gov</u>.





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