

**INSTRUCTIONS FOR APPLICATION OF REGISTRATION TO PURCHASE
CERTIFICATES OF DELINQUENCY**

Please mail the completed application and accompanying documentation to the following address:

Office of Property Valuation
P O Box 1202
Frankfort, KY 40602-1202
Attn: Tom Crawford

Upon review and approval, you will receive a Certificate of Registration that will allow you and/or your company to purchase certificates of delinquency throughout the Commonwealth during the 2016 calendar year. Keep in mind you will not be eligible to begin acquiring certificates of delinquency until 60 days after your application was received by the Department of Revenue. The date you may begin purchasing certificates of delinquency will be shown on your Certificate of Registration. If there are questions about the information provided or if further documentation is needed, you will be contacted directly.

Please make the check for the \$250 registration fee payable to the Kentucky State Treasurer.

If you have any questions about the application form, please do not hesitate to contact Tom Crawford at the above address, by e-mail at Tom.crawford@ky.gov or by telephone at (502) 564-7179.