



**MATT BEVIN**  
GOVERNOR

**FINANCE AND ADMINISTRATION CABINET**  
DEPARTMENT OF REVENUE  
MINERAL RESOURCE VALUATION  
501 HIGH STREET, STATION 33  
FRANKFORT, KENTUCKY 40601-2103  
PHONE (502) 564-8334 FAX (502) 564-5977  
[www.kentucky.gov](http://www.kentucky.gov)

**WILLIAM M. LANDRUM III**  
SECRETARY

**DANIEL BORK**  
COMMISSIONER

62A384-O(L) (1-18)

January 9, 2017

To Whom It May Concern:

Each year on the January 1 assessment date, the Office of Property Valuation must identify and value all developed gas and oil properties in the Commonwealth of Kentucky for ad valorem taxation. In order to accomplish this task, all persons, businesses, partnerships, corporations, producers/operators, and agents thereof, owning and/or leasing gas or oil properties are required to file property tax returns with the Department of Revenue (KRS 131.130 and KRS 132.820).

According to Department of Revenue records, your organization was identified as meeting the above requirements for oil property in the Commonwealth of Kentucky. As a required filer you are required to file Revenue Form 62A384-O, Oil Property Tax Return. Please prepare and file a separate form for each county and each lease where the properties are located. The tax form(s) must be completed and returned to the Office of Property Valuation by **April 16, 2018**.

The tax forms can also be obtained in a pdf format at the website listed below. They are listed under the Unmined Minerals Forms section: <http://revenue.ky.gov/Get-Help/Pages/Forms.aspx>.

If you are interested in filing the required information electronically, there is an electronic template in an excel format at the website listed below. They are listed under the Unmined Minerals Forms section: <http://revenue.ky.gov/Get-Help/Pages/Forms.aspx>. You may also contact Justin Woodside at the address listed below if you have any questions.

Any and all information received by the Department of Revenue under this filing will be kept confidential and is protected under KRS 131.190.

If you have any questions regarding this request, please contact the Office of Property Valuation at the following address.

Mineral Resource Valuation Branch  
Office of Property Valuation  
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Frankfort, Kentucky 40601-2103  
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Fax: (502) 564-5977