REQUESTING COPIES OF RETURNS

Requests for copies of returns must be in writing. Please mail or fax the request to:

Taxpayer Assistance

P. O. Box 181, Station #56

Frankfort, KY 40602

(502)564-4581

Fax: (502)564-3392

Please also ensure the following are included with the request:

- Tax year(s) requested (Please note that returns are generally kept on file for five years. Older returns may be available in summary format.),
- Name and Social Security number,
- Current mailing address,
- Copy of photo ID,
- Signature and
- Daytime phone Number.

Copies may be faxed to you; however, please note on the request to have the copies faxed and that the DOR has your permission to fax those copies.

Copies may be faxed to others at the taxpayers request (i.e., CPA, attorney), just include the Power of Attorney form or the attorney's or CPA company letterhead and ensure the request is signed by the taxpayer and the approved representative.

Please allow 7-10 business days to process your request. Your request will be delayed if the required information is not included.