

Kentucky Electric Vehicle Power Excise Tax – **Monthly Filing Instructions (Original Return)**

1. From the **Home** screen of your Electric Vehicle Power account, click “Create A Return”.

Home

EV Power Tax Reporting

- + Create A Return
- Temporary EV Power Tax Report List
- EV Power Reports

My Account

- Change Password
- Payment Information
- Messages
- Announcements
- Registration Information

PAGE HELP HOW DO I? INSTRUCTIONS

2. Select the Report Period, then click “Start EV Power Tax Report”.

Home / Temporary EV Power Tax Report

Temporary EV Power Tax Report

Select the EV Power Tax Report Period. The Return Type will be filled in for you automatically. Click the Start EV Power Tax Report button to begin your filing.

Report Period: 202401

Postmark

Return Type: ORIGINAL

EV POWER TAX REPORT LIST START EV POWER TAX REPORT

PAGE HELP HOW DO I? INSTRUCTIONS

3. KWh for the Report Period are added in Section II
 - a. Section II Part 1 is used for Charging Stations **not** on State Property
 - b. Section II Part 2 is used for Charging Stations located on State Property
 - c. Click "Add" to enter KWh distributed for each Charging Station

Electric Vehicle Power
My Account ▼ Logout ▼

Home / Temporary EV Power Tax Report
PAGE HELP HOW DO I? ▼ INSTRUCTIONS ▼

Temporary EV Power Tax Report
👁

Report Period	Postmark	Return Type	NOTES ✎
<input type="text" value="202401"/>	<input type="text"/>	<input type="text" value="ORIGINAL"/>	

Total Kwh Distributed	<input type="text" value="0"/>
Tax Rate	<input type="text" value="\$0.00"/>
State Property Kwh	<input type="text" value="0"/>
Surtax Rate	<input type="text" value="\$0.00"/>
Tax Due	<input type="text" value="\$0.00"/>
Penalty Due (Estimated - additional penalties may apply)	<input type="text" value="\$0.00"/>
Interest Due (Estimated - additional interest may apply)	<input type="text" value="\$0.00"/>
Amount Due	<input type="text" value="\$0.00"/>

Certification and Submit

Electronic Signature: I declare, under the penalties of perjury, that this application has been examined by me and to the best of my knowledge and belief that the information provided herein is true, correct, and complete.

← EV POWER TAX REPORT LIST
✖ DELETE EV POWER TAX REPORT
📄 SAVE EV POWER TAX REPORT

Section II Part 1
Section II Part 2
?

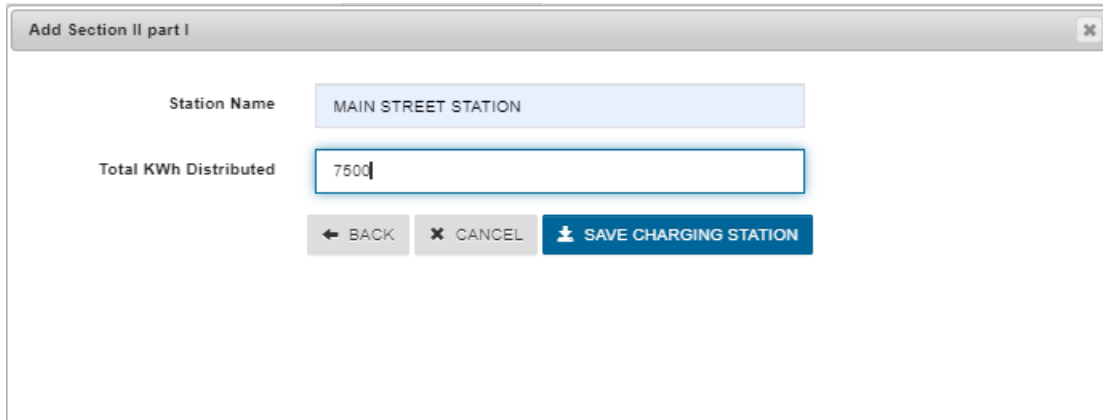
🔄 RESET
📄 EXCEL

Station Name	Not State Property KWh
<input type="text"/>	<input type="text"/>

No data to display

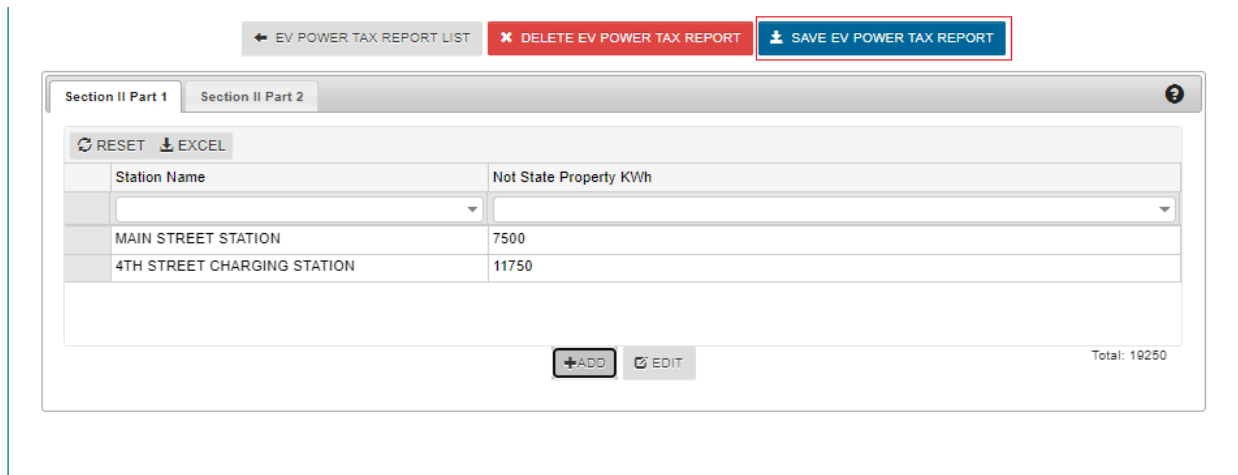
+ADD
✎ EDIT
Total: 0

4. Enter the station name and Total KWh Distributed by that charging station for the Report Period. Click "Save Charging Station".



A dialog box titled "Add Section II part I" with a close button (X) in the top right corner. It contains two input fields: "Station Name" with the text "MAIN STREET STATION" and "Total KWh Distributed" with the value "7500". Below the fields are three buttons: "← BACK", "✕ CANCEL", and a blue button with a save icon and the text "SAVE CHARGING STATION".

5. Enter total KWh distributed for each Charging Station as needed for Part 1 and Part 2 of Section II, then click "Save EV Power Tax Report". Amounts due will calculate.



The screenshot shows the "EV POWER TAX REPORT" interface. At the top, there are three buttons: "← EV POWER TAX REPORT LIST", "✕ DELETE EV POWER TAX REPORT", and a blue button with a save icon and the text "SAVE EV POWER TAX REPORT". Below this is a window titled "Section II Part 1" and "Section II Part 2" with a help icon (i) in the top right. Inside the window, there are "RESET" and "EXCEL" buttons. A table displays the following data:

Station Name	Not State Property KWh
MAIN STREET STATION	7500
4TH STREET CHARGING STATION	11750

At the bottom of the table area, there are "+ADD" and "EDIT" buttons. In the bottom right corner, it says "Total: 19250".

6. After all Charging Stations have been entered and saved, click the Certification and Submit checkbox to file the Return.

Temporary EV Power Tax Report

Report Period	Postmark	Return Type	NOTES
202401		ORIGINAL	
Total Kwh Distributed		19250	
Tax Rate		\$577.50	
State Property Kwh		0	
Surtax Rate		\$0.00	
Tax Due		\$577.50	
Penalty Due (Estimated - additional penalties may apply)		\$0.00	
Interest Due (Estimated - additional interest may apply)		\$0.00	
Amount Due		\$577.50	

Certification and Submit

Electronic Signature: I declare, under the penalties of perjury, that this application has been examined by me and to the best of my knowledge and belief that the information provided herein is true, correct, and complete.

7. Confirm Certification

CONFIRM Certification

By certifying this file you are indicating that it is ready to be submitted to the Kentucky Department of Revenue. Do you want to continue?

NO, CANCEL CERTIFICATION REQUEST YES, CONTINUE

8. The Return has been filed. To submit payment, click “Submit Payment” and you will be routed to the Department of Revenue’s online payment system.
 - a. After the payment has been completed and processed, the “Populate Payment” will show payments made for the period.
 - b. Use the following link to see instructions for making a payment: [Enterprise Electronic Payment System \(EEPS\) – Internet User Guide \(ky.gov\)](#)

Filed EV Power Tax Report

Return Period	Postmark	Return Type	NOTES
202401	01/05/2024	ORIGINAL	

✦ ORIGINAL - 202401

1	Total KWh Distributed	19,250
2	Tax Rate	\$677.50
3	State Property KWh	0
4	Surtax Rate	\$0.00
5	Tax Due	\$677.50
6	Penalty Due	\$0.00
7	Interest Due	\$0.00
8	Amount Due	\$677.50

Postmarked: 01/05/2024

Section II Part 1 Section II Part 2

RESET EXCEL

Station Name	Not State Property KWh
<input type="text"/>	<input type="text"/>
MAIN STREET STATION	7500
4TH STREET CHARGING STATION	11750

Total: 19250

[SUBMIT PAYMENT](#)

[POPULATE PAYMENT](#)