

# OPV TRAINING BRANCH REQUEST FOR TRAINING CREDIT

Requests must be submitted at least 14 days prior to the event to  
[Brian.Stidham@ky.gov](mailto:Brian.Stidham@ky.gov) or [Kim.Holt@ky.gov](mailto:Kim.Holt@ky.gov) or fax 502-564-8368

## COURSE INFORMATION

Please attach a copy of the training agenda or outline.

Training Course Title: \_\_\_\_\_  
Training Dates: \_\_\_\_\_ Hours of Instruction: \_\_\_\_\_  
Vendor/Organization: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Location/  
Mailing Address: \_\_\_\_\_

Registration Fee: Yes  No  If yes, amount: \$ \_\_\_\_\_

**Attendance Documentation:** Certificate: Yes  No   
Other: \_\_\_\_\_

Please describe the specific learning objectives and how the content  
pertains to improving the job knowledge or skills of a local elected official.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## PVA INFORMATION

County: \_\_\_\_\_ Title: \_\_\_\_\_  
Name: \_\_\_\_\_ Fax: \_\_\_\_\_  
Office Phone: \_\_\_\_\_  
Email address: \_\_\_\_\_

### FOR DEPARTMENT OF PROPERTY VALUATION USE ONLY

Approved \_\_\_\_\_ Date \_\_\_\_\_  
Denied \_\_\_\_\_ Date \_\_\_\_\_  
Hours Allowed \_\_\_\_\_