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**For Immediate Release**

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## **Qualifying Exam Scheduled to Fill Two Property Valuation Administrator Vacancies**

*Special exam only open to residents of Nicholas, Warren counties*

**FRANKFORT, Ky. (XX)** — The Kentucky Department of Revenue has announced a special examination to qualify prospective candidates to fill the two currently vacant Property Valuation Administrator (PVA) positions in Nicholas and Warren counties.

The special qualifying test – which is required by Kentucky Revised Statute (KRS) 132.380(1) – will be held at 10 a.m. EST on Feb. 23, 2021, in Frankfort.

To register for the special examination, applicants must meet the criteria set forth in Section 100 of the Kentucky Constitution. To be eligible, applicants must:

- Be at least 24 years of age;
- Be a citizen of Kentucky;
- Have resided in the state at least two years preceding the election; and
- Have resided in Nicholas or Warren counties at least one year preceding the election.

**A government-issued photo ID will be required for all examinees. The examination will be held at 10 a.m. EST on Feb. 23 at:**

Capital Plaza Hotel  
405 Wilkinson Boulevard  
Frankfort, Ky. 40601

Due to social distancing requirements during the COVID-19 emergency, qualified individuals interested in taking the examination must **pre-register with the Department of Revenue no later than 5 p.m. EST on Feb. 16**. In accordance with public health recommendations, examinees are required to wear a face mask.

To register for the examination, please complete the online registration form [on DOR's website](#). Submit the completed registration form to [Leslie.Mayes@ky.gov](mailto:Leslie.Mayes@ky.gov) or fax it to her attention at 502-564-8368. A confirmation of your registration will be delivered via email.

If you have any questions concerning the registration process, contact Leslie Mayes at 502-564-1258 or by email at [Leslie.Mayes@ky.gov](mailto:Leslie.Mayes@ky.gov).

The PVA written examination is based on verbal and mathematical skills. All materials necessary to take the examination, including calculators, are supplied. There is no study guide for the exam.

Qualified examinees with a score of 70 percent or better will be eligible for appointment by Governor Andy Beshear to fill the local PVA vacancies in Nicholas and Warren counties until the current terms expire in December 2022. The two individuals appointed to serve as PVAs in Nicholas and Warren counties will be eligible to seek re-election.

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