

COMMONWEALTH OF KENTUCKY  
**DEPARTMENT OF REVENUE**  
FINANCE AND ADMINISTRATION CABINET  
FRANKFORT KENTUCKY  
40602

**20 TAX COLLECTION SCHEDULE**

\_\_\_\_\_ **COUNTY**

	<b>Starting Date</b>	<b>Ending Date</b>
<b>2% Discount</b>	_____	_____
<b>Face Amount</b>	_____	_____
<b>5% Penalty</b>	_____	_____
<b>10% Penalty + 10% Add-On</b>	_____	_____

Please submit this form to:

Ellen Long,  
Office of Property Valuation  
Email: [ellen.long2@ky.gov](mailto:ellen.long2@ky.gov) (preferred method)  
Address: P.O. Box 1727, Frankfort, KY 40602  
Fax: 502-564-8368

## **TAX COLLECTION SCHEDULE**

### 1. Normal Collection

#### Mailed no later than October 1

Paid by November 1	2% Discount
11/2 – 12/31	Face Value
1/1 – 1/31	5% Penalty
February – 04/15	10% Penalty + 10% Add-on

### 2. Extensions of Discount Period

#### Mailed by October 15

10/15 – 11/15	2% Discount
11/16 – 12/31	Face Value
1/1 – 1/31	5% Penalty
2/1 – 04/15	10% Penalty + 10% Add-on

**This schedule requires the submission of 2 reports in November**

#### Mailed by November 1

11/1 – 11/30	2% Discount
12/1 – 12/31	Face Value
1/1 – 1/31	5% Penalty
2/1 – 04/15	10% Penalty + 10% Add-on

### 3. Rescheduling Collection Dates

**Anytime tax bills are mailed after November 1<sup>st</sup>, the tax calendar should be rescheduled as follows:**

#### Mailed by November 15

11/15 – 12/15	2% Discount
12/16 - 1/15	Face Value
1/16 – 2/15	5% Penalty
2/16 – 04/15	10% Penalty + 10% Add-on

**This schedule requires the submission of 2 reports each month**

#### Mailed by December 1

12/1 – 12/31	2% Discount
1/1 – 1/31	Face Value
2/1 – 2/28 or 29	5% Penalty
3/1 – 04/15	10% Penalty + 10% Add-on