

REQUESTING COPIES OF RETURNS

Request for copies of returns must be in writing. Please mail or fax the request to:

Taxpayer Assistance

P.O. Box 181, Station 56

Frankfort, KY 40602

(502)564-4581

Fax: (502)564-3392

Please include the following information with your copy request:

- Tax Year(s) requested (Please note that returns are generally kept on file for five years. Older returns may be available in a summary format),
- Name and Social Security Number,
- Current mailing address,
- Copy of photo ID,
- Signature, and
- Daytime phone number

Copies may be faxed to you; however, please note on the request to have the copies faxed and that the DOR has your permission to fax those copies.

Copies may be faxed to other's at your request (i.e., CPA, attorney), just include the Power of Attorney form or the attorney's or CPA's company letterhead and ensure the request is signed by the taxpayer and the approved representative.

Processing Time for Requests: 3-5 business days